SUBBALAKSHMI LAKSHMIPATHY COLLEGE OF SCIENCE

TVR Nagar, Aruppukottai Road, Madurai 625022.

EIGHTEENTH ACADEMIC COUNCIL MEETING HELD ON 15th OCTOBER 2020 AT 11:30 A.M. AT THE COLLEGE PREMISES.

EDUCATIONAL EXPERTS

1. Educationist – Dr. G. R. Balakrishnan, Advisor,SLCS   *PRESENT*

2. Industrialist cum Alumni – Mr. Ramachandran, GM, Exide Insurance   *Leave of Absence*

3. Commerce – Mr. N Meenakshi Sundram, Chartered Accountant   *PRESENT*

4. Medicine – Dr. Nataraja Rathinam, Medical Officer   *PRESENT*

UNIVERSITY NOMINEES:

1. Dr. S. Theenathayalan,
   Member Syndicate – MKU
   Associate Professor and Head
   Department of Economics
   The Madura College, Madurai.

2. Dr. M. Hussain Munavar,
   Professor, Department of Molecular Biology,
   School of Biological Sciences,
   Madurai Kamaraj University, Madurai   *PRESENT*

3. Dr. K. Ravichandran,
   Professor,Department of Entrepreneurship Studies,
   School of Business Studies,
   Madurai Kamaraj University, Madurai   *PRESENT*

MEMBER SECRETARY

1. Ms. T.S. Sridevi – Asst Prof. Dept of English

Dr. R. Sujatha
Principal

18th Academic Council 2020-2021

SUBBALAKSHMI LAKSHMIPATHY COLLEGE OF SCIENCE

TVR Nagar, Aruppukottai Road, Madurai 625022.

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MEMBERS PRESENT   SIGNATURE
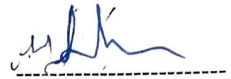
CHAIRMAN & PRINCIPAL
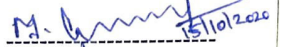 1. Dr. R. Sujatha

DEAN ACADEMICS
  1. Dr. S. Priya, Asst. Prof. in English

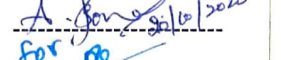## HEAD OF THE DEPARTMENTS

  1. Dr. Subramanian ,M, HoD, Dept. of MBA.

  2. Mr. C. Suresh Kumar, HoD, Dept. of MC& HM.

  3. Mr. M. Athi Gopal, HoD, Dept. of Networking.

  4. Mrs. N. Anuradha, HoD, Dept. of CS.

  5. Mrs. V. Padmavathy, HoD, Dept. of Commerce.

  6. Mr. Chenthil Kumar .V, HoD In charge, Dept. of Animation

  7. Dr. C. Rajavardhan, HoD In charge Dept. of Viscom.

  8. Dr. K. Rajesh Kumar, HoD, Dept. of BBA(L&SM).

  9. Ms. A. Sona, HoD In charge , Dept. of FS & PM.

10. Dr. Tharani, HoD, Dept. of B.Com (Hons & ACCA)

11. Mr. I. Vivek Ramkumar, HoD, Dept. of F & IS.

12. Mrs. R Suganthi Hepzibha, HoD, Dept. of Languages

13. Mr. R. Sivasubramanian, Asst Prof , Mathematics

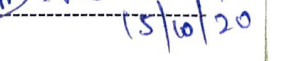14. Mrs. N. Selvi, Asst.Prof- Tamil , Dept. of Languages
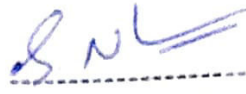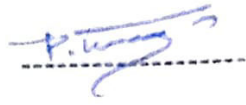
15. Mrs. G. Neela, Asst Prof- Hindi, Dept. of Hindi

16. Mr. P. Thangamuthu, Asst Prof, Dept. of Physical Education
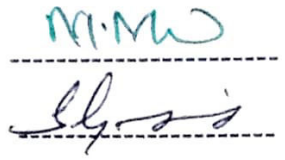
SENIOR FACULTY MEMBERS

1. Dr. R. Parthiban IQAC Administrator cum Asst prof

2. Mr. Sekar Placement Officer & Asso. Prof. in MBA

3. Mrs. K. P. Maheswari, Asst. Prof., Dept of CS

4. Mr. V. Gangadharan, Asst. Prof. in MC&HM

SPECIAL INVITEES

1. Dr. M. Meera, The Controller of the Examination

2. Dr. S. Gurupriya, Asst.Prof , Dept of Commerce B& I

STUDENT REPRESENTATIVE

1. Mr.S. Mohammed Abdur Rahman, BBA (L&SM) II year

Ms.T. S. Sridevi
Member Secretary

Dr. R.Sujatha
Principal

MINUTES OF THE 18TH ACADEMIC COUNCIL MEETING HELD ON 15TH OCTOBER 2020 in THE BOARD ROOM for THE ODD SEMESTER 2020-21

Time: 11.30 AM

Follow up of the previous Academic Council Meet.

1. As per the recommendations, the TANSCHEGuidelines have been incorporated for all UG courses in the institution from Academic Year 2020 – 21.

2. 10% revision in the courses was recommended, 20% revision has been incorporated in all the programs.

3. The evaluation term "Internal Assessment" was asked to be rephrased as "Continuous Internal Assessment" and it is rephrased as suggested from the Academic year 2020onwards

4. The suggestion to introduce NPTEL/ MOOC courses in the curriculum is put into operation in the form of Extra Credits from the Academic Year 2020 – 21.

The following are the points discussed and placed in the 18th Academic Council for Approval:

1. Dr. R. Sujatha is appointed as the Principal-in-charge of SLCS from February, 2020.

2. Dr. R. Parthiban is appointed as the IQAC Administrator /Coordinator.

3. Dr. M. Subramanian is appointed as the HoD for the Department ofMBA.

4. Mr. V. Chenthil Kumar is nominated as the HoD in-charge for the Department of Animation from June2020

5. Mr.C.RajavardhanisnominatedastheHODin-chargefortheDepartment of Visual Communication from June2020

6. Ms.A.SonaisappointedastheHoDin-chargefortheDepartmentofFood Science and Processing Management from June2020

7. From2020-2022Batchonwards,theNon-Residentialpatternofadmission is planned to be followed for MBA instead of Residentialpattern.

8. Campus Recruitment Training (CRT) has been converted from theory to Practical course for the II and III year students in the academic year 2020- 21

9. Webinars have been organized in all thedepartments.

10. Nomenclature for few programs has beenchanged.

11. The contact hours for students have been converted to Instructor Led Learning Session with Information and Communication Technologies (ICT) implementation.

12. AsapartofExaminationreformation,'CurrentRepeatExam"isintroduced.

13. Student Induction Program (SIP) and Bridge Courses have been recorded in the Academic year2020-21.

14. ItisinsistedthattheLanguageDepartmentswillnothaveacommonBoard of Studies in the upcomingyears

15. It is aimed by all courses in each Program to attain higher order thinking K3-K6 as perOBE

16. Physical Education Internal exam is converted online for the 2020 batch due to pandemic and the practical examination will be conducted as Viva voce this is also due to the pandemic .

17. The following are the other key components addressed in the meet

    (a) Percentage of Syllabus revision carriedout.

    b) Percentage of New Courses introduced

    (c) Implementation of Choice Based Credit System (CBCS) / elective CourseSystem

(d) Courses focusing on employability/entrepreneurship/skillDevelopment

(e) Implementation of Extra Credit Courses,

◊ National Program on Technology Enhanced Learning(NPTEL)

◊ Massive Open Online Courses(MOOCs)

◊ Jeevan Kaushal - Life Skills, suggested byUGC.

◊ Mandatory skills: Reading Skill, Swimming &Driving

◊ Non-Mandatory skills: Course Innovation &Tech-Presentation-CITP

BUSINESS BROUGHT FORWARD BY THE CHAIRMAN

The Board of Studies meeting was conducted on different dates for all the programs and the following changes were made. Accordingly, they are now placed before the Academic Council for approval.

Mrs. R. SuganthiHepzibha, HOD of Languages, will move forward the following resolution.

The meeting of the Board of Studies was conducted on the following dates 1.

English- 15.06.2020

2. Tamil-16.06.2020

3. Hindi-15.06.2020

4. Mathematics-09.09.2020

For English, Batch 2018-21:

◊ Resolved to revise 10% in "Campus Recruitment Training English III Practical"

For English, Batch 2019-22:

◊ Resolved to revise 10% in "Campus Recruitment Training English I Practical"

◊ Resolved to introduce "General English III for all B.Sc Programs (except B.Com, BBA & MCHM) and Communicative English III (for B.Sc MC&HM only)" as NewCourses

For English, Batch 2020-23:

◊ Resolved to revise 20% in "General English I (for all B.ScPrograms) and English for Executives I (for B.Com & BBA)

For Tamil, Batch 2019-22:

◊ Resolved to introduce "General Tamil III for all B.Sc Programs (except B.Com, BBA)" as a NewCourse

For Tamil, Batch 2020-23:

◊ Resolved to revise 20% in "General TamilI"

For Hindi, Batch 2019-22:

◊ Resolved to introduce "Hindi III for all B.Sc Programmes (except B.Com, BBA)" as a NewCourse

For Hindi, Batch 2020-23:

◊ Resolved to revise 20% in "Hindi I"

For Mathematics, Batch 2019-22:

◊ Resolved to introduce "Business Statistics" as a NewCourse

◊ Resolved to introduce "Numerical Skills" as a New Course for II B.ScNetworking and II B.ScComputerSciencce

For Mathematics, Batch 2020-23:

◊ Resolved to revise 20% in "Business Statistics" for the program BBA (L&SM) in the Isemester

◊ Resolved to revise 5% in "Probability Statistics" for the program B.Sc(Fire and Industrial Safety) in the Isemester

◊ Resolved to revise 30% in "Mathematical Foundation" for the program B.Sc (CS (SSS)) in the Isemester

◊ Resolved to introduce "Mathematical Foundation" as a New Course for the program B.Sc Networking in the Isemester

For Physical Education, Batch 2020-23:

◊ Resolved to revise 10% in "Physical Education"

For Value Education, Batch 2020-23:

◊ Resolved to revise 20% in "Value Education"

Totally 02 Courses have been identified to focus on employability, entrepreneurship and skill development

Mr. C. Suresh Kumar, HoD – MC&HM will move forward the following resolution.

The meeting of the Board of Studies was conducted on 15.09.2020

For the Batch 2018-21,

◊ Resolved to revise 45% in "Human Resource Management" and "Mari- timeStudies",

◊ Resolved to revise 45% in "Galley Operation Management", "Food & Beverage Service Management" and "Accommodation & Facility Man- agement".

For the Batch 2019 -22

◊ Resolved to replace the nomenclature of the course "Quantity &Continental Culinary Arts" as "Quantity FoodProduction".

◊ Resolved to replace the nomenclature of the course "Quantity &Continental Culinary Arts Practical " as "Quantity Food Production practical"

◊ Resolved to replace the nomenclature of the course "Food &Beverage Service" as "Advanced Food & Beverage Service Operation has been changed.

◊ Resolved to replace the nomenclature of the course "NME: Basic Hospitality Studies" as "NME: Introduction to HospitalityStudies".

◊ Resolved to introduce "Advanced Front Office Operation Practical",and "Hotel French II" as NewCourses.

For the Batch 2020-23

◊ Resolved to revise 20% in "Basic FoodProduction"

◊ Resolved to revise the syllabus "Basic Food &Beverage Service".

◊ Resolved to replace the nomenclature of the course "Basic Food & Beverage Service -I" as "Basic Food & Beverage Service".

◊ Resolved to replace the nomenclature of the course "Basic Food & Beverage Service Practical -I" as "Basic Food & Beverage Service Practical".

◊ Resolved to revise 10% in "Foundation Course in Front office Operation" and "Foundation Course in Front office Operation Practical"

Totally 15 Courses have been identified to focus on Employability, Entrepreneurship and Skill development. The activities for the same have also been conducted.

Mrs. N. Anuradha, HoD – B.Sc CS(SSS) will move forward the following resolution.

The meeting of the Board of Studies was conducted on 28.09.2020

For the Batch 2018-21:

◊ Resolved to revise 10% in the courses 'Cyber Forensics Lab'and 'PHP Programming Lab'

◊ Resolved to revise 20% in the courses 'PHP Programming' &'Cyber Forensics'.

◊ The course entitled "Cloud Computing &Security" was introduced for the batch2017–2020. As the entire syllabus and textbook is changed based on the subject experts' recommendation, it is resolved to introduce new course entitled "Cloud Computing &Security".

For the Batch 2019-22:

◊ Resolved to revise 5% in the course 'Secure Programming using Java Lab'

◊ Resolved to revise 10% in the course 'JavaProgramming'

◊ Resolved to revise 40% in the course 'Computer Networks &Cryptog- raphy'.

For the Batch 2020-23:

▪ Resolved to introduce the course entitled "Programming in C Lab".

▪ Resolved to revise 20% in the course 'Programming in C'.

▪ Resolved to introduce 'Digital Principles & Computer Organization' as a NewCourse for the batch2020-23.

Totally 19 courses have been identified to focus on employability, entrepreneurship and skill development. The activities for the same have also been conducted.

Mrs. V. Padmavathy, HoD – B.Com Banking & Insurance will move forward the following resolution.

The meeting of the Board of Studies was conducted on 27.08.2020

For the Batch 2019-22:

    ◊ Resolved to revise 5% in "Company accounts"

    ◊ Resolved to revise 20% in "FinancialManagement"

    ◊ Resolved to modify 5% in Legal and Regulatory aspects of Banking I.

For the Batch 2020-23:

    ◊ Resolved to introduce "Principles of management" as a NewCourse

Totally 13 courses have been identified to focus on employability, entrepreneurship and skill development. The activities for the same have also been conducted.

Mr. V. ChenthilKumar, HoD i/c – Animation will move forward the following resolution.

The meeting of the Board of Studies was conducted on 09.09.2020

For the Batch 2020-23,

    ◊ Resolved to revise 60% in "Graphics Design -Theory"

    ◊ Resolved to revise 30% in "Graphics Design -Practical"

    ◊ Resolved to revise 20% in "Digital Art & Design -Practical"

    ◊ Resolved to revise 60% in "Drawing Concepts -Practical"

    ◊ Resolved to revise 5% in "Roto& Stereo Paint -Practical"

Totally 18 courses have been identified to focus on employability, entrepreneurship and skill development. The activities for the same have also been conducted.

Mr. C. Rajavardhan, HoDi/c – Visual Communication will move forward the following resolution

The meeting of the Board of Studies was conducted on 14.09.2020

For B.Sc Visual Communication, Batch 2018-21,

    ◊ Resolved to revise 10% in "Television Production" , " Multicamera Production" and "MusicProduction"

For B.Sc Visual Communication, Batch 2019-22,

    ◊ Resolved to revise 10% in "Script Writing &Direction"

Batch 2020 -22 (PG)

    ◊ Resolved to revise 10% in "Visual Communication" and " Print Journalism"

Batch 2019 -21 (PG)

    ◊ Resolved to revise 10% in "Direction"

Totally 10 courses in UG and 9 courses in PG have been identified to focus on employability, entrepreneurship and skill development. The activities for the same have also been conducted.

Mr. Athigopal, HoD – B.Sc. Networking will move forward the following resolution.

The meeting of the Board of Studies was conducted on 09.09.2020

For the Batch 2018-21,

    ◊ Resolved to revise 20% in "Cloud computing" and "Network Processing Lab"

    ◊ Resolved to introduce "Advanced server administration" and "Windows Server Administration lab" as NewCourses.

For the Batch 2019-22,

    ◊ Resolved to revise 40% in "PC HardwareLab"

    ◊ Resolved to revise 25% in "Networksecurity"

◊ Resolved to introduce "Java Network Programming" as NewCourse.

Totally 16 courses have been identified to focus on employability, entrepreneurship and skill development. The activities for the same have also been conducted

Dr. K. Rajesh Kumar, HoD – BBA will move forward the following resolution.

The meeting of the Board of Studies was conducted on 03.09.2020

For the Batch 2018-21:

◊ Resolved to revise 20% in "Warehousing Management" and "Business Ethics"

For the Batch 2019-22:

◊ Resolved to revise 40% in "StrategicManagement"

◊ Resolved to revise 20% in "Production and MaterialManagement"

For the Batch 2020-23:

◊ Resolved to revise 20% in "FinancialAccounting"

◊ Resolved to revise 40% in "Principles ofManagement".

◊ Resolved to revise 5% revision has been done in "Marketing Management".

◊ Resolved to replace the nomenclature of the course "Management Process" as "Principles of Management" and this has been introduced as a NewCourse.

Totally 13 courses have been identified to focus on employability, entrepreneurship and skill development. The activities for the same have also been conducted

Mr. I. VivekRamkumar, HOD – F&IS will move forward the following resolution

The meeting of the Board of Studies was conducted on 05.09.2020

For B.Sc (F & IS), Batch 2018-21,

- ◊ Resolved to revise 20% in "Safety Inspection and Audit", "Disaster Management and APELL"and"Hazard Identification and RiskAnalysis"

- ◊ Resolved to revise 10% in "Safety in Mines", "Search and Rescue Techniques and Paramedics" and "Safety in EngineeringIndustries"

For B.Sc (F & IS), Batch 2019-22,

- ◊ Resolved to revise 40% in "ElectricalSafety"

- ◊ Resolved to revise 30% in "Fire Prevention and ProtectionSystems"

- ◊ Resolved to revise 10% in "Food Hygiene andSanitation".

- ◊ Resolved to replace the nomenclature of the course "Fire Tender and Active System" as "Fire Prevention and ProtectionSystems"

For B.Sc (F & IS), Batch 2020-23,

- ◊ Resolved to revise 20% in "safety Management System" and "Basic Electrical Electronics Engineering"

- ◊ Resolved to revise 10% in "Basic Civil and MechanicalEngineering"

For PG Diploma (F & IS), Batch 2020-21,

- ◊ Resolved to revise 10% in "Principles of Safety Management System", "Industrial Safety Analysis" and "Safety in Engineering Industries-I".

- ◊ Resolved to revise 40% in "DisasterManagement"

- ◊ Resolved to revise 20% in "Fire Engineering and RiskAssessment".

10 courses in UG and 8 courses in PG have been identified to focus on employability, entrepreneurship and skill development. The activities for the same have also been conducted.

Ms. A. Sona, HoD In-charge – B.Sc., Food Science and Processing Management will move forward the following resolution.

The meeting of the Board of Studies was conducted on 05.10.2020

For the Batch 2018-21,

◊ Resolved to remove the course "Marketing and Consumer Behaviour" and its credits have been clubbed with "Food Regulation and Plant Management".

For the Batch 2019-22,

◊ Resolved to revise 5% in the following courses

◊ Cereals, Pulses and OilseedsProcessing

◊ Cereals and PulsesPracticals

◊ Bakery and Confectioneries

◊ Bakery and ConfectioneriesPracticals

◊ Resolved to replace the course "Numerical Skills" as Food Safety and Hygiene

For the Batch 2020-23,

◊ Resolved to revise 5% in the following courses

◊ Fundamentals ofNutrition

◊ Basic Food PreparationPracticals

◊ Principles of Food SciencePracticals

◊ Resolved to replace the nomenclature of the course named "Fundamen- tals of Food and Nutrition" as "Fundamentals ofNutrition".

Totally 12 courses have been identified to focus on employability, entrepreneurship and skill development. The activities for the same have also been conducted

Mrs. C. BalaSubbulakshmi,Assistant Professor of B.Com (Honours) will move forward the following resolution.

The meeting of the Board of Studies was conducted on 04.09.2020

For the Batch 2018-21:

◊ Resolved to introduce the new courses entitled "Advanced Accounting –III", "Audit and Assurance –I', "Financial Management", "Enterprise Information System".

For the Batch 2019-22:

◊ Resolved to revise 10% in "Advanced Accounting –I".

Totally 11 courses have been identified to focus on employability, entrepreneurship and skill development. The activities for the same have also been conducted.

Mrs. P. BalaSubbulakshmi,Assistant Professor of B.Com (Honours-ACCA) will move forward the following resolution.

The meeting of the Board of Studies was conducted on 03.09.2020

For the Batch 2019-22,

◊ Resolved to revise 10% in Course Financial Reporting –I

◊ Resolved to introduced the new courses entitled "Corporate Law", "Financial Reporting –I", "Management Accounting –I", "Business Statistics", "Insurance Principles & Practices", "Campus Recruitment Training –I", " Non Major Elective : Business Law".

For the Batch 2020-23,

◊ Resolved to introduce the new courses entitled "Banking Theory & Practice".

Totally 9 courses have been identified to focus on employability, entrepreneurship and skill development. The activities for the same have also been conducted.

Dr. M. Subramanian, HoD – MBA will move forward the following resolution

The meeting of the Board of Studies was conducted on 08.10.2020

For the Batch 2020-22,

◊ Resolved to revise 30% in "Accounting forManagement"

◊ Resolved to revise 10% in "Human Behaviour at Work" and "Managerial Economics".

◊ Resolved to introduce four New Coursesnamely

➢ Statistics forManagement

➢ Legal Aspects ofBusiness

➢ IT Skills forManagers-1

➢ Professional GroomingProgram-1.

Totally 13 courses have been identified to focus on employability, entrepreneurship and skill development. The activities for the same have also been conducted.

COMMON POINTS DISCUSSED

1. The experts recommended the addition of a course in Marketing in the syllabus of Food Science and ProcessingManagement

2. Addition and deletion of chapters should be justified in the Academic Council

3. PartI,IIandPhysicalEducationshouldconductseparateBoardofStudies to update their syllabus and should be presented in the Academic Council for approval

4. It was recommended to document the minutes of Academic Councilalong with the BOS minutes of all the department into acompilation

5. It was recommended to have subject experts to handle the specialized courses in the department ofMBA

6. It was suggested to include "Smart City" & "Disaster Management" inthe syllabus of Fire and IndustrialSafety

SUBBALAKSHMI LAKSHMIPATHY COLLEGE OF SCIENCE

(An Autonomous College affiliated to Madurai Kamaraj University and re-accredited with B+ status by NAAC)

NINTEENTH ACADEMIC COUNCIL MEETING HELD ON 05th FEBRUARY 2021 AT 02.30 P.M THROUGH ONLINE MODE.

CHAIRMAN

1. Dr. R. Sujatha - Principal

HEAD OF THE DEPARTMENTS

1. Dr. Subramanian ,M, HoD, Dept. of MBA.
2. Mr. C. Suresh Kumar, HoD, Dept. of MC& HM.
3. Mrs. N. Anuradha, HoD, Dept. of CS
4. Mrs. V. Padmavathy, HoD, Dept. of Commerce.
5. Mr. Kishore Kumar .V, Asst.Prof. Dept. of Animation .
6. Mr.Babu Shajan Kevin, HoD In charge Dept. of Viscom.
7. Mr. M. Athi Gopal, HoD, Dept. of Networking.
8. Dr. K. Rajesh Kumar, HoD, Dept. of BBA(L&SM).
9. Mr. I. Vivek Ramkumar, HoD, Dept. of F & IS.
10. Ms. A. Sona, HoD In charge , Dept. of FS & PM.
11. Mrs. P. Balasubbulakshmi, HoD In charge

    Dept. of B.Com (Hons & ACCA)
12. Mrs. R Suganthi Hepzibha, HoD, Dept. of English
13. Mr. R. Sivasubramanian, Asst Prof , Dept. of Maths.
14. Mrs. N. Selvi, Asst.Prof , Dept. of Tamil
15. Mrs. G. Neela, Asst Prof, Dept. of Hindi.

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APPROVED IN THE
AGM On.
Sign.

16.Mr. P. Thangamuthu, Asst Prof, Dept. of Ph.Ed.

SENIOR FACULTY MEMBERS

1. Dr. Pugalanthi, Associate Professor , Dept of MBA
2. Dr. M. Meera, The Controller of the Examination s
3. Dr. R. Parthiban IQAC Coordinator cum Asst. prof.
4. Mrs. K. P. Maheswari,

   Asst. Prof., Dept of CS & IQAC Assistant Coordinator

EDUCATIONAL EXPERTS

1. Educationist – Dr.G.R.Balakrishnan, Advisor, SLCS   In absentia
2. Industrialist cum Alumni – Mr.Ramachandran, GM,
   Exide Insurance   In absentia
3. Commerce – Mr.N.Meenakshi Sundaram,
   Chartered Accountant   In absentia
4. Medicine – Dr.Nataraja Rathinam, Medical Officer   Present in Online

UNIVERSITY NOMINEES

1. **Dr.G.Kumaresan,**   Present in Online

   Professor & Head, Chairperson

   Department of Genetics

   School of Biological Sciences

   Madurai Kamaraj University Madurai

2. **Dr.S.Chelliah**   Present in Online

   Professor & Head, Chairperson

   De partment of English & Comparative Literature

   School of English and Foreign Languages

   Madurai Kamaraj University Madurai

3. **Dr.D.Swamikannan**   Present in Online

   Professor & Head, Chairperson,

   Department of Environmental Economics,

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APPROVED IN THE

ACM On. ....

Sign ....

MINUTES OF THE 19TH ACADEMIC COUNCIL MEETING HELD ON 05.02.2021 IN THE BOARD ROOM FOR THE EVEN SEMESTER 2020-21

FOLLOW UP OF THE PREVIOUS ACADMIC COUNCIL MEETING

1. Mr.BabuShajan Kevin is appointed as the HoD In-Charge for the Department of Viscom from December2020.

2. Instructor Led Learning with Information and Communication Technologies (ICT) has been implemented and continued for evensemester.

3. As a part of Examination reform, "Current Repeat Exam" isimplemented.

4. The higher order thinking K3- K6 (Knowledge Level-Blooms Taxonomy) as per OBE is implemented in all courses of eachProgramme.

5. Physical Education theory (Online-MCQ) & practical exam (viva-voce) was conducted online for the batch 2020-23 (Oddsemester).

6. The following courses have been Implemented as Extra Credit Courses from the Academic year2020-21

   - National Program on Technology Enhanced Learning(NPTEL)
   - Massive Open Online Courses(MOOCs)
   - Jeevan Kaushal - Life Skills, suggested byUGC
   - Mandatory skills: ReadingSkill

THE FOLLOWING ARE THE POINTS DISCUSSED AND PLACED IN THE 18th ACADEMIC COUNCIL FOR APPROVAL

   - Mr.BabuShajan Kevin is appointed as the HoD in charge for the Department of Visual Communication from the month of December2020.

- An extra credit course "Cultural Heritage of India" is introduced from the Academic Year 2020-21, for the second year students in association with DHAN Foundation,Madurai.

- As per the UGC Syllabus, the course "Environmental Studies", has been revised from V units to VII units. Self-study method has been introduced for two Units.

- In the Odd semester of Academic Year 2020-21 Course era was introduced and in the even semester edX is introduced as a Massive Open Online Course (MOOC).

- The institution has signed an MoU with Information and Communication Technologies (ICT) to enrich the extensive learning activities such as Faculty Development Programmes (FDPs), Student Development Programmes , International/National Level Technical Seminars & Conferences, Workshops etc

- Through NPTEL course, the student can earn extra credits and that will be reflected in the consolidated markstatement.

- In case, the student does not clear the proctored exam conducted by NPTEL, he/she can earn extra credits by appearing in the repeat exam conducted by the institution. The method of credit allocation is asfollows:

Institutional Level Credit Allocation Details	
Exam Details	**Credit Details**
Cleared through Proctored Exam conducted by NPTEL	Actual Credits offered by NPTEL
Cleared through Repeat Exam conducted by institution	If the course credit offered by NPTEL is one credit, the same will be awarded.
	If the course credit offered by NPTEL is more than one credit, then One less than actual Credits (Maximum) offered by NPTEL will beawarded.

Representation by CDC

- Part-I,II and Allied Courses namely Tamil/Hindi, English and Mathematics suggested not to conduct the Board of Studies independently as these courses are going to be revised according to the Course Outcomes(COs) and Programme Specific Outcomes(PSOs) for all the programmes offered by the institution.

BUSINESS BROUGHT FORWARD BY THE HEAD OF VARIOUS DEPARTMENTS

The board of studies meeting was conducted on different dates for all the programs and the following changes were made. Accordingly they are now placed before the Academic Council for approval.

Mrs.N.Selvi, HoD of Tamil Department moves forward the following resolution.

The meeting of the Board of studies was conducted on 18-12-2020

For the students who admitted in the Academic Year 2020 - 21

- Resolved to revise the course entitled "Part I / General Tamil II" with new concepts BhakthiIllakiyam 1 & 2 in the Units I &II.

For the students who admitted in the Academic Year 2019 – 20

- Resolved to introduce the new course entitled "Part I / General TamilIV"

Mrs.S,Neela, HoD of Hindi Department move forward the following resolution

The meeting of the Board of studies was conducted on 26-12-2020

For the students who admitted in the Academic Year 2020 - 21

- Resolved to revise the course entitled "Part I / Hindi II" with new concepts.

For the students who admitted in the Academic Year 2019 – 20

- ♦ Resolved to introduce the new course entitled "Part I / HindiIV"
- ♦ Resolved to revise 30% in 'HindiII'.

Mrs.R.SuganthiHepzibha, HoD of English will move forward the following resolution

The meeting of the Board of studies was conducted on 18-12-2020

For the students who admitted in the Academic Year 2020 - 21

- Resolved to revise the course entitled "Part II / General English II" with new concepts.
- Resolved to reconstruct the course entitled "Part II / English for Executives" by removing the Prose in the UnitII.
- Resolved to implement SWAYAM-NPTEL - Extra Credit Online Courses for the Advanced Learners.
- Resolved to implement Extra Credit Courses – Jeevan Kaushal (Life Skill Courses) – JKLS I CommunicationSkills.
- Resolved to test and value Reading Skills of the students by the English Course faculty as a part of Course Innovation & Tech Presentation(CITP).

For the students who admitted in the Academic Year 2019 – 20

- Resolved to introduce the new course entitled "Part II / General EnglishIV"
- Resolved to introduce the new course entitled "Part II / Communicative English IV"

Mr.R.Sivasubramanian, HoD of Maths will move forward the following resolution

The meeting of the Board of studies was conducted on 04-01-2021

For the students who admitted in the Academic Year 2020 - 21

- Resolved to introduce the new course entitled "Recourse Management Techniques" for the Networkingdepartment

- Resolved to introduce the new course entitled "Aptitude and Reasoning Skills" for the B.Com (B & I)department.

- Resolved to revise the course title "Operations Research" as "Recourse Management Techniques" for the Computer Science and Networking department.

For the students who admitted in the Academic Year 2019 – 20

- Resolved to introduce the new course entitled "Operations Research" for the B.Com (ACCA)department.

- Resolved to introduce the new course entitled "Reasoning skills" for the B.Sc. Computer Science and B.Sc. Networkingdepartment.

Mr.C.Suresh Kumar Hod– Marine Catering & Hotel Management will move forward the following resolution

The meeting of the Board of studies was conducted on 04-01-2021

For the students who admitted in the Academic Year 2020 - 21

- Resolved to introduce the course entitled Culinary Arts" with new topics of vegetable and Egg Cookery.(Unit–II).

- Resolved to revise the course entitled "Basic Food Production Practical-II" by adding of newmenus.

- Resolved to modify the course entitled "Food and Beverage Service" by adding new topics of Different types ofServices.

- Resolved to reconstruct the course entitled "Foundation Course in Accommodation Operation" with new topics of integrated Pest Management.

- Resolved to revise the course entitled "Foundation Course in Accommodation Operation Practical" by adding additional topics of Filling in variousforms.

- Resolved to introduce the course entitled "HotelFrench-I".

- Resolved to Introduce Jeevan Khusal-Life Skills, (Communication skills) courses with two Extra credits.

Mrs.N.Anuradha, HoD – B.Sc., Computer Science will move forward the following resolution.

The meeting of the Board of studies was conducted on29/12/2020

For the students who admitted in the Academic Year 2020 -2021

- Resolved to introduce the new course entitled "Introduction to Computer Networks" as a skill basedcourse.

- Resolved to introduce an extra credit course on Jeevan Kaushal-Life Skills - Communication Skills with 2credits.

- Resolved to continue with the same VAC on Microsoft Technology Associate (MTA)-HTML 5 and MTA-Security Fundamentals for the batch 2020-2023.

- Resolved to accept the common revisions made in the languages, Mathematics, Environmental Studies and Physical Educationcourses.

For the students who admitted in the Academic Year 2019 – 2020

- Resolved to revise the course entitled "Penetration Testing Fundamentals" with ethics concepts to be followed by the ethicalhacker.

- Resolved to redesign the course entitled "Penetration Testing Lab" by including additionalexperiments.

- Resolved to introduce an extra credit course on Cultural Heritage of India with 1 credit.

- Resolved to restructure the course entitled "Non Major Elective – Office Automation Lab II" by adding two more exercises and remove one existing exercise.
- Resolved to continue with the same VAC on MTA - Security Fundamentals and MTA-Python Programming for the batch2019-2022.
- Resolved to accept the common revisions made in thelanguages.

For the students who admitted in the Academic Year 2018 – 2019

- Resolved to continue with the same VAC on MTA - Python Programming and MTC-Azure Fundamentals for the batch2018-2021.

Mrs.V.Padmavathy, HoD – B.Com (Banking & Insurance) will move forward the following resolution.

The meeting of the Board of studies was conducted on 30/12/2020

For the students who admitted in the Academic Year 2020 - 21

- Resolved to restructure the curriculum as per TANSCHE regulations as recommended by University nominee and Subject experts for the students admitted from 2020-21 Academic Yearonwards.
- Resolved to introduce new course "Business Communication" in semesterII.
- Resolved to introduce new course "Aptitude and Reasoning skills" in semester II.
- Resolved to modify the syllabus of Principles and practice of Banking II in II semester.
- Resolved to revise the syllabus of Financial accounting II in IIsemester.
- Resolved to accept the common revisions made in the languages, Mathematics and Environmental studiescourses.

For the students who admitted in the Academic Year 2019 – 20

- Resolved to rearrange the syllabus of Legal and Regulatory Aspects of Banking II in IVsemester.

- Resolved to reconstruct the course entitled "E-Commerce" and rename it as "Banking Technology".

- Resolved to update the NME Course "Consumer affairs" offered by our Department in IVsemester.

- Resolved to accept the common revisions made in thelanguages.

For the students who admitted in the Academic Year 2018 – 19

- Resolved to update the course entitled "Indirect taxes" in VI semester.

Mr.V.Chenthil Kumar, Hod i/c in his absence Mr.Kishore – B.SC, Animation will move forward the followingresolution.

The meeting of the Board of studies was conducted on 04-01-2021

For the students who admitted in the Academic Year 2020 - 21

- Resolved to revise the course entitled "Principles of Animation" with new concepts of Basic Communicationresearch.

- Resolved to introduce the new course entitled "UI & UXDesign".

- Resolved to accept the common revisions made in the languages, Mathematics, Value Education and Physical Educationcourses.

- Resolved to introduce the new course entitled" JKLS Communication Skills" as Extra Credit Course. (2Credits).

- Resolved to introduce the NPTEL/MOOC Courses as Extra Credit Course. (2 Credits for GenericCourses).

For the students who admitted in the Academic Year 2019 – 20

- Resolved to revise the course entitled "Advanced 3D Concepts-Theory" with more concepts according to the software updation.

- Resolved to introduce the new course entitled "Rigging &Animation"

- Resolved to introduce the new course for the Non-major elective entitled "Basic 2D Animation" instead of NME:Basic Techniques of Animation

- Resolved to reconstruct the course entitled "Advanced 3D Modeling - Practical" by updating the Unit-VProject

- Resolved to redesign the course entitled "Advanced Texturing, Lighting, Camera & Rendering - Practical" by revised the concepts in UnitII-V.

- Resolved to accept the common revisions made in thelanguages.

- Resolved to introduce the new course entitled "Cultural Heritage of India" as Extra Credit Course. (1Credit).

- Resolved to introduce the NPTEL/MOOC Courses as Extra Credit Course. (2 Credits for GenericCourses).

For the students who admitted in the Academic Year 2018 – 19

- Resolved to follow the existing pattern, the course entitled "Internship or Project".

Mr. BabuShajan Kevin, HoD – B.Sc., Visual Communication will move forward the following resolution.

The meeting of the Board of studies was conducted on 19/12/2020

For the UG students who admitted in the Academic Year 2020 – 21

- Resolved to revise the course entitled "Fundamental of Cinematography" with new concepts like Dolly zoom, Whip pan and Softfocus.

- Resolved to accept the common revisions made in the languages, Mathematics, Environmental Studies and Physical Educationcourses.
- Resolved to accept extra credit course Jeevan Kaushal life skills courses – Communicative English for 2 credits.
- Resolved to accept MOOCcourses.

For the UG students who admitted in the Academic Year 2019 – 20

- Resolved to revise the course entitled "Digital Cinema" with new concepts like OTTplatform.
- Resolved to revise the course entitled "Color Grading" with new concepts like ColorTheory.
- Resolved to revise the course entitled "News Analysis" with new concepts like Lead, Types ofLead.
- Resolved to accept the common revisions made in thelanguages.
- Resolved to introduce extra credit course entitled "Cultural Heritage of India".
- Resolved to introduce MOOC courses.

For the PG students who admitted in the Academic Year 2020 - 21

- Resolved to revise the course entitled "Basics Cinematography" with new concepts like Whippan.
- Resolved to revise the course entitled "Basics Editing and Sound" with new concepts like Audio fileformats.

For the PG students who admitted in the Academic Year 2019 – 20

- Resolved to revise the course entitled "Television Production" with more concepts like Debateshows.

Mr. R.M.Athigopal, HoD – B.Sc., Networking will move forward the following resolution.

The meeting of the Board of studies was conducted on31/12/2020

For the students who admitted in the Academic Year 2020 - 21

- Resolved to introduce the new course entitled "C ProgrammingLab"
- Jeevan Kaushal-Life Skills -Communication Skills & of 2 Credits and Cultural Heritage of India (1 Credit) is implemented in the II Semester & VSemester.

For the students who admitted in the Academic Year 2019 – 20

- Resolved to revise the course entitled "Database Management Systems" with more concepts like creating database objects and modifying database objects using different types ofqueries.
- Resolved to redesign the course entitled "NME:Basics of Network" by revising the concepts in Unit V with network connectivity management.
- Resolved to restructure the course entitled "Database Administration lab" with new exercise related to DDL and DCLcommands
- Resolved to accept the common revisions made in thelanguages.

For the students who admitted in the Academic Year 2018 – 19

- Resolved to revise the credits from 11 to 12 in the "Internship Training" at VI[th]semester.

Mr. K.Rajesh Kumar, HoD – B.B.A (Logistic & Shipping Management) will move forward the following resolution.

The meeting of the Board of studies was conducted on30/12/2020

For the students who admitted in the Academic Year 2020 - 21

- Resolved to revise the course entitled "Managerial Economics" with new concepts.

- Resolved to revise the course entitled "Human Resource Management" with newconcepts.

- Resolved to reconstruct the course entitled "Organisational Behavior" by removing the outdatedconcepts.

- Resolved to introduce the new course entitled "Managerial Economics", by replacing "Economics forExecutives".

- Resolved to accept the common revisions made in the languages, Mathematics and Environmental Studiescourses.

- Resolved to accept the Jeevan Khusal Life Skills courses as proposed by the UGC. This will be offered as an Extra Credit Course carrying two credits.

For the students who admitted in the Academic Year 2019 – 20

- Resolved to revise the course entitled "Fundamentals of Logistics" with more concepts related to related to transportation, packaging, global logistics and logistics informationsystems.

- Resolved to redesign the course entitled "Business Environment" by revising the concepts in Units I toV.

- Resolved to redesign the course entitled "Retail Management" by

revising the concepts in Units I toV.

- Resolved to accept the common revisions made in thelanguages.

- Resolved to accept the online courses from NPTEL, MOOCs platforms for offering extra credits tostudents.

- Resolved to accept the NME – II course titled "Basics ofMarketing".

- Resolved to accept the Value Added Courses offered by CII – Institute of Logistics,Chennai.

- Resolved to accept the course titled "Cultural Heritage of India", to be taught by Dhan Foundation, Madurai. This will be offered as Extra Credit Course carrying onecredit.

For the students who admitted in the Academic Year 2018 – 19

- Resolved to revise the course entitled "Summer Internship" by adding the concepts related to online surveys andassignments.

Mr. I.VivekRamkumar, HoD – B.Sc., Fire and Industrial Safety will move forward the following resolution.

The meeting of the Board of studies was conducted on 23/12/2020

For the students who admitted in the Academic Year 2020 - 21

- Resolved to reconstruct the course entitled "Fundamentals of fire technology" by revising the Topics like NFPA codes and Fire Safety Regulations in India – 2019, in Unit –5.

  Resolved to reconstruct the course entitled "Fundamentals of fire technology" by removing the Topics concepts Halon - Application & Properties, Operation of Gaseous systems in Unit – 5.

- Resolved to reconstruct the course entitled "Construction Safety" by revising the concepts in Unit -1and Unit - 2 with the Topics like Hazards to pedestrians and control measures for excavation activityRespectively.

- Resolved to introduce the MOOCs Course as Extra creditCourse.

- Resolved to introduce Jeevan Kaushal Life Skill (JKLS)classes.

- Resolved to accept the common revisions made in the language courses and Mathematics.

- Resolved to introduce Cultural Heritage of India for 1Credit.

For the students who admitted in the Academic Year 2019 – 20

- Resolved to revise the course entitled "Safety in oil and gas Industry" to Safety in oil and gasIndustries.

- Resolved to reconstruct the course entitled "Safety in Oil and Gas Industries" in unit-1 Important Safety Signages in Oil and GasIndustries.

- Resolved to change the Course entitled "Safety in oil and gas Industries" Part III Core to coreelective.

- Resolved to Introduce the Core elective course entitled "Radiation Hazards and Safety" and "Safety in Fire WorksIndustries".

- Resolved to reconstruct the course entitled "Occupational Health and Hygiene" by revising the topic "Health risk associated with asbestos and silicon" in Unit-4.

- Resolved to introduce in the Part III, there are 3 Core Elective papers in semester III (Safety in Oil & Gas Industry, Radiation Hazard & Safety, and Safety in Fire WorkIndustries).

- Resolved to introduce two New Practical labs (1.Scaffolding at Work at Height and 2.Industrial Plant Layout & Workshop Safety) for the batch 2019 students in fourthsemester.

For the students who admitted in the Academic Year 2018 – 19

- Resolved to redesign the guidelines of Project (Students must develop their projects only inindustries)

For All the students who are pursuing UG for the Academic year

- Resolved to improve workplace Safetyclasses.

- Resolved to take Psychological classes to thestudents.

Ms. A.Sona, HoD i/c – B.Sc., Food Science & Processing Management will moveforward the followingresolution.

The meeting of the Board of studies was conducted on 30.12.2020

For the students who admitted in the Academic Year 2020 - 21

- Resolved to rename the course from "Food Processing and Preservation" to "Fundamentals of Food Processing and Preservation" and "Food Processing and Preservation Practical" to "Fundamentals of Food Processing and PreservationPractical".

- Resolved to accept the revisions carried in Fundamentals of Food Processing and Preservation, Fundamentals of Food Processing and Preservation Practical, Food Microbiology, Food MicrobiologyPractical.

- Resolved to accept the common revisions made in the languages, Environmental studies and Physical Educationcourses.

- Resolved to introduce Jeevan Kaushal life skills (Communication skills)as extra credit course.

For the students who admitted in the Academic Year 2019 – 20

- Resolved to accept the revisions carried in "Dairy, Meat and Poultry Processing", "Fish and Seafood Processing" and "FoodPreservation".
- Resolved to rename the course "Food Packaging Management" into "Food Packaging"
- Resolved to introduce the new course entitled " Food Ethics" and "Evaluation of FoodQuality"
- Resolved to remove the courses entitled "Exercise and Fitness Management" and "Exercise and Fitness Management Practical"
- Resolved to restructure the course entitled "Basic and Therapeutic Nutrition and FoodPackaging"
- Resolved to accept the common revisions made in thelanguages.
- Resolved to introduce Cultural Heritage of India as an extra creditcourse.

For the students who admitted in the Academic Year 2018 – 19

- Resolved to introduce project during VI Semester.

Ms.P.Balasubbulakshmi, HoD i/c – B.Com (Honours) will move forward the followingresolution.

The meeting of the Board of studies was conducted on 28/12/2020

For the students who admitted in the Academic Year 2020 - 21
- Resolved to introduce, mandatory extra credit course (new course) entitled "Jeevan Kaushal (LifeSkills)"
- Resolved to accept the common revisions made in the languages, Mathematics, Environmental studies and Physical EducationCourses.
- Resolved to add some standard reference books for allcourses.

For the students who are admitted in the Academic Year 2019 – 20

- Resolved to introduce the Extra Credit Course entitled "Cultural Heritage of India"

- Resolved to introduce the course entitled "Fundamentals of Accounting" as NME for other Major Students and to understand the Basics ofAccounting.

- Resolved to include topic for the course entitled "Cost and Management Accounting" by adding the concept of "Method of Costing" in UnitI.

- Resolved to include the topic for the course entitled "Corporate Law II" by adding the concept of "Crossing of Cheque and Endorsement" in UnitIV.

- Resolved to rename the course entitled "Introduction to Information Technology II – Practical" instead of "Introduction to Information TechnologyII".

- Resolved to accept the common revisions made in thelanguages.

- Resolved to add some standard reference books for allcourses.

For the students who admitted in the Academic Year 2018 – 19

- Resolved to introduce the courses entitled "Advanced Accounting IV", "Audit & Assurance II", "Strategic Management", Economics for Finance", "Project" in the Semester VI for the students joined in2018-2021.

- Resolved to add some more reference books for allcourses.

Ms. P.Balasubbulakshmi, HoD i/c – B.Com (Honours) with ACCA Specialization will move forward the followingresolution.

The meeting of the Board of studies was conducted on 29/12/2020

For the students who admitted in the Academic Year 2020 - 21

- Resolved to introduce the new course entitled "Jeevan Kaushal Life Skills" (Communication Skills) as extra credit course with 2Credits.

- Resolved to accept the common revisions made in the languages, Mathematics, Environmental studies and Physical EducationCourses.

- Resolved to introduce the MOOCs/NPTEL (Generic Course) as Extra Credit Course.

- Resolved to add more reference books for all courses.

- Resolved to add "Corporate Accounting" as New Course for I year students in upcoming AcademicYear.

- Resolved to add UNIT V Corporate Accounting and include the Basic topics like Issue and re-issue of Shares in it and to combine existing UNIT IV and UNIT V in Course titled "FinancialAccounting".

For the students who admitted in the Academic Year 2019 – 20

- Resolved to introduce the new course entitled "Cultural Heritage of India"as Extra Credit Course with 1Credit.

- Resolved to introduce the MOOCs/NPTEL Generic Course as Extra Credit Course.

- Resolved to introduce the new courses entitled "Financial Reporting –II', " Management Accounting –II", "Governance, Risk and Ethics", "Entrepreneurial Development", "Campus Recruitment Training –II", "Non Major Elective: Fundamentals of Accounting".

Dr. M.Subramanian, HoD – MBA will move forward the following resolution.
The meeting of the Board of studies was conducted on 24/12/2020

For the students who admitted in the Academic Year 2020-21

- Resolved to revise the course entitled "Corporate Finance" with alternate course title, "Financial Management", by revising, restructuring the syllabus too.

- Resolved to reconstruct the course entitled "Marketing Management" by revising fewtopics.

- Resolved to introduce the topic "Introduction to Qualitative Research Methods" in the course titled "Business Research Methods" as recommended by one of the board of studiesmembers.

- Resolved to reconstruct the course entitled "Human Resources Management" by revising fewtopics.

- Resolved to introduce the new courses entitled "Business Analytics & Business Intelligence", IT Skills for Managers – 2 and Professional GroomingProgram-2.

- Resolved to provide 1 credit for CIS Project works, Retail and Rural ShodhYatras.

For the students who admitted in the Academic Year 2019–20

- Resolved to follow the existing approved syllabus, no changes were recommended.

- Resolved to cancel the "Practice School" for these batch (2019-21) students as an off shoot of Covid-19 Pandemic. Practice school is a non-credit course offered to students during their 2nd year MBAprogram.

- Resolved to provide 1 credit for CIS Project works, Retail and Rural ShodhYatras.

- Resolved to reconstruct the course "Project Work" as "Capstone Project Work" for 200 hrs during 6th trimester. Agreed and recommended by the BoS members to reconstruct the Capstone Project Work from January 2021 onwards, 20 hrs per month till March 2021 (60 hrs in total) and 30 days to 35 days full-time project work period (shall be work from home or work

from company, depending on the varied conditions) during April-May2021.

COMMON POINTS DISCUSSED

♦ Madurai Kamaraj University Nominee, Dr.Chellaih, recommended the department of MBA to reduce the credit distribution for their programme from 122 to 102 .As AICTE recommended credit is 102.

♦ The department of MBA Head of the Department elaborated the curriculum design and agreed to reduce the credits in the curriculum and give other courses as extracredits.

♦ Mr.Chellaih again suggested to offer only 10 for obtaining an MBA degree.

♦ Mr.Kumaresan, MKU Nominee recommended keeping the latest edition for reference books for all courses especiallyMathematics.

♦ Mr.Chelliah and Mr.Swamikannan asked the Computer Science department to keep the nomenclature as B.Sc.Computer Science and to keep SSS courses in the specialization stream this is for equivalency purposes.

♦ Dr.Swamikannan recommended B.Com (B&I) to keep 75% B.Com syllabus and 25% specialization syllabus as per TANSCHE norms. This was recommended to meet out equivalency problem for thecourse.

♦ Dr.Swamikannan verified the department of BBA syllabus and said that international aspects Business related course could be added in the Syllabus.