



SUBBALAKSHMI LAKSHMIPATHY COLLEGE OF SCIENCE RL INSTITUTE OF MANAGEMENT STUDIES



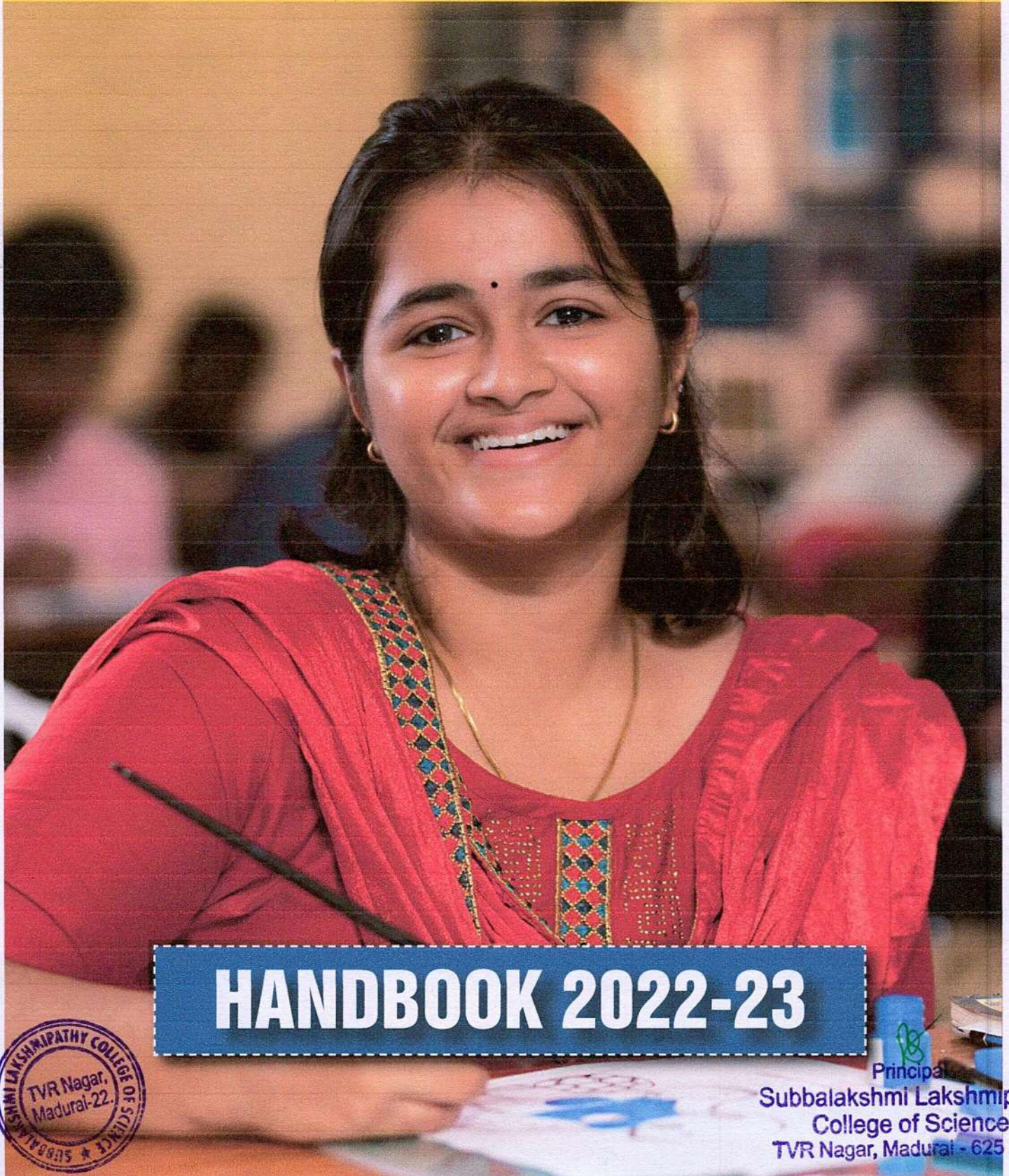
(A Division of Subbalakshmi Lakshmipathy College of Science)

An Autonomous Institution

Affiliated to Madurai Kamaraj University &
Re-Accredited by NAAC with B+ Grade

TVR Nagar, Aruppukottai Road, Madurai - 625 022

Web : www.slcs.edu.in e-mail: slcs@slcs.edu.in Landline: 73977 88615



HANDBOOK 2022-23



Principal
Subbalakshmi Lakshmipathy
College of Science
TVR Nagar, Madurai - 625 022

SUBBALAKSHMI LAKSHMIPATHY COLLEGE OF SCIENCE

Estd : 1994

An Autonomous Institution Reaccredited with 'B+' Grade
(Affiliated to Madurai Kamaraj University)



HAND BOOK 2022 - 23




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Subbalakshmi Lakshmipathy
College of Science
TVR Nagar, Madurai - 625 022.

T.V.R. Nagar, Aruppukottai Road, Madurai - 625 022, Tamilnadu.

Phone: 73977 88615.

Website: www.slcs.edu.in.

E-mail: slcs@slcs.edu.in

IMPORTANT NOTICE

It is mandatory for every student to wear the Identity card with rope inside the college campus.

NO SMOKING

The entire college campus is declared as non-smoking zone. Hence smoking is prohibited inside the college campus.

DRESS CODE

Students should wear the prescribed uniform inside the college campus.

CELL PHONE

Keeping / using cell phone is strictly prohibited inside the college like classrooms, canteen, library, laboratories, departments, office, and college bus.

PARENT TEACHER MEET

Parent of every student must attend the parent teacher meeting at the end of every semester and ascertain the performances of their wards.

RAGGING – AN OFFENCE

Ragging is strictly prohibited. Ragging in any form, at any place or at any time is a cognizable offence.




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College of Science
TVR Nagar, Madurai - 625 022.

PERSONAL MEMORANDUM

1. Name

2. Roll No

3. Department

4. Father's name

5. Permanent Address

6. Address for communication

7. Contact No. of parent

8. E-Mail ID

9. Blood Group

10. Bank A/C No (Student)

11. Special skill or Talent


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A BRIEF HISTORY OF THE COLLEGE

The blend of heritage and knowledge finds its place at Subbalakshmi Lakshmipathy College of Science (SLCS), TVR Nagar, Aruppukottai Road, Madurai, Tamil Nadu.

An autonomous self-financing institution, affiliated to Madurai Kamaraj University and Re-accredited with B+ grade by NAAC. It is run by Subbalakshmi Lakshmipathy Foundation (SLF), a charitable trust initiated in 1989 to promote job-oriented programmes on a non-profit motive basis by Dr. R. Lakshmipathy, a doyen in the Newspaper industry. He is the publisher of the largest circulated Tamil Daily "Dinamalar" and also for the Medical Magazines, 'The Antiseptic' and the 'Health'.

SLCS is the youngest self-financing college from south part of Tamil Nadu to receive an autonomy status in the year 2006 and in the span of 25 years we are in the fifth cycle of NAAC accreditation. Its configured an autonomy status has fostered the framework of explicit programmes with implicit course design making it unique in content and configuration. In addition to autonomy, the college has 2(F) & 12(B) status.

As an autonomous institution, SLCS has framed its own Programmes of studies and adopts innovative methods of teaching and evaluation to make our students' 'Employable'.

GOAL

To offer job oriented Programmes and provide training, primarily relevant to the needs of the industries.

OBJECTIVES

- To constantly update the curriculum to meet the growing needs of the industries.
- To provide and develop world class labs and training centres at college.
- To take higher education to the students of rural communities.




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College of Science
TVR Nagar, Madurai - 625 022.

VISION

To provide comprehensive career oriented Programmes with a rewarding learning experience and strong ethical values to bring about a transformative impact in our graduates to enable them to succeed as Globally Responsible Citizens.

MISSION

- To impart professional knowledge, life skills and an optimistic attitude to our students.
- To inculcate in them a sense of discipline with moral and ethical values.
- To make them exemplary citizens of India.

QUALITY POLICY

We at SLCS, dedicate ourselves to provide quality education and training that meet National and International standards to our stakeholders. We shall endeavor to make continual improvement of the quality system to meet our Customer Requirements.

CORE VALUES

- Discipline
- Punctuality
- Genuineness
- Uniformity
- Volunteerism
- Competency
- Excellence
- Leadership
- Good Citizenship




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College of Science
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COLLEGE AUTONOMY

- Subbalakshmi Lakshmipathy College of science was conferred Autonomous status by the University Grants Commission in the Academic Year 2006-2007.
- The review committee visited the college in 2018-2019 and extended the autonomy for another six years till 2023.
- Under autonomy the college has academic freedom to design its own curriculum and adopt innovative methods of teaching and evaluation and by introducing programmes according to changing trends and needs of the society.




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NAME OF THE PRINCIPAL	PERIOD
Mr. S. RAMANATHAN	Nov. 1994 to Mar. 1995
Mrs. S. KARTHIKAYINI	Apr. 1995 to Oct. 1995
Mrs. R. REMHA	Nov. 1995 to Oct. 1997
Mr. V. VIJAYARAGAVAN	Oct. 1997 to May. 1998
Dr. K.S. SUNDARAJAN	Jun. 1998 to Mar. 2001
Dr. G.R. BALAKRISHNAN	Apr. 2001 to May. 2005
Dr. R. SRINIVASAN	Jun. 2005 to May. 2012
Dr. S. SHANMUGAM	Jun. 2012 to Mar. 2013
Dr. A. PADMANABAN	Apr. 2013 to Apr. 2015
Dr. R.L. RAMNATH	Apr. 2015 to May. 2017
Dr. P. SARAVANAN	May. 2017 to Mar. 2019
Dr. B. RAMAMOORTHY	Apr. 2019 to Jan. 2020
Dr. R. SUJATHA	Feb. 2020 to till date




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PROGRAMMES OFFERED

UNDER GRADUATE PROGRAMMES

Year of Inception	Degree	Programme
1994	B.Sc.,	Marine Catering & Hotel Management
2001	B.Sc.,	Computer Science (Security System Specialization)
2008	B.Com.,	Banking and Insurance
2009	B.Sc.,	Animation
2011	B.Sc.,	Visual Communication (Specialization in Film and Television Production)
2011	B.Sc.,	Networking
2016	BBA.,	Logistic and Shipping Management
2016	B.Sc.,	Fire and Industrial Safety
2018	B.Sc.,	Food Science and Processing Management
2018	B.Com.,	Honours
2019	B.Com.,	Honours - ACCA
2023	B.Sc.,	Computer Science (Data Science & Analytics)

Post Graduate Programmes:

Date of Inception	Degree	Programme
1998	MBA	Business Administration
2016	M.Sc.,	Visual Communication

PG Diploma Programme

Date of Inception	Degree	Programme
2020	PGFIS [R&W]	PG Diploma in Fire and Industrial Safety
2021	PGDAT	PG Diploma in Animation Techniques




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CBCS

Choice Based Credit System is followed. Some of the salient features of the system are as follows:

Students get an opportunity to choose a non-major elective during III and IV Semesters.

Cumulative Grade Point Average (CGPA) is calculated for the entire programme and furnished in the mark statement.

Outcome Based Education (OBE)

Outcome Based Education is implemented throughout the Programme using Blooms taxonomy

Each Programme Outcome and Programme Specific Outcome is mapped with the Course Outcome.




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College of Science
TVR Nagar, Madurai - 625 022.

A. COLLEGE RULES

I. ADMISSIONS

1. All candidates for admission should produce the original documents of +2 mark statement or Degree certificate, Transfer Certificate and a Conduct Certificate from the Principal of the School or College last studied.
2. Any candidate who is found to have given false information or suppressed any fact will be dismissed from the college without any notice with forfeiture of the entire fee paid by him /her.
3. No candidate will be enrolled or allowed to attend any class until he / she has paid the college fee in full within the specified period, except under some exceptional circumstances.

II. WITHDRAWALS

1. The Principal possess the right to issue T.C. to any student at any time in the period of the Academic Year, thereby approving him / her to leave the college for reasons of indiscipline or non-payment of college fee to the college or illness considered to be contagious or affecting other students or any other reasons which the Principal may consider to be detrimental to the interest of the college if the student is allowed to continue.
2. Any student who leaves the college without the permission of the Principal before completing the programme will not be issued Transfer and Conduct Certificate, but on sufficient reasons being given, the Principal, at his/her discretion, may issue them both.

III. PAYMENT OF FEES

Fees shall be paid semester wise for the period of study. The Fees fixed by the college should be paid at the time of admission and the subsequent fee should also be paid through a Demand Draft or NEFT in favor of Subbalakshmi Lakshmipathy College of Science payable at Madurai.



DUE DATES

The Semester fees have to be paid before the due dates.

I Semester	At the time of Admission
II Semester	October, 15
III Semester	April, 30
IV Semester	September, 30
V Semester	April, 30
VI Semester	September, 30

1. No part payment of fee is permitted.
2. The fee as per the Fee Structure shall be paid immediately on admission of the student without deviating from the specified due dates.

Advance Fee:

Wherever stipulated the advance fee shall be paid in time and will be adjusted in the next semester fee payment.

Refund:

- Fee once paid to the college will not be refunded under any circumstances.
- In case, any student leaves the institution at any time during the Academic Year he / she should pay the full fee for that Academic Year.

3a. LATE FEE AND FINE:

If a student fails to pay the fee on the last date, a fine will be collected as follows:

- October 01st - 10th (IV/VI Sem) | October 16th - 31st (II Sem) / May 1st to 15th (III/V Sem) - Rs. 250/-
- October 11th - 31st (IV/VI Sem) | November 1st - 15th (II Sem) / May 16th - 31st (III/V Sem) - Rs.750/-
- The fine will be collected based on the date of receipt of D.D at the college office (not based on the date of D.D).

Principal

Subbalakshmi Lakshmiipathy
College of Science
TVR Nagar, Madurai - 625 022.



- If the fee has not been paid by the student on October 31st / November 15th / May 31st, his / her name will be removed from the rolls of the college.
- Re-admission can be made on paying the necessary re-admission fee of Rs.1000/-.
- Last date for the re-admission fees - Nov 30th / May 31st.

IV. ATTENDANCE

- Every student is expected to attend the classes regularly. Attendance will be taken every period. Absence without leave or without prior permission for one hour will be treated as absence for the respective session [either FN or AN].
- Leave letters should be submitted to the HoDs and prior sanction should be obtained.
- When absent due to sudden and unforeseen circumstances, the application for leave shall be submitted on the date of rejoining. If the student is incapacitated due to serious illness, then the parent or guardian is expected to apply on his / her behalf.
- If a student avails more than 3 days leave on account of illness, a Medical Certificate from an authorized Medical Officer should be produced when he/ she comes to attend regular classes.
- All applications for leave shall be endorsed by the parent or the guardian in the case of day scholars and by the Deputy Warden in the case of Hostel students.
- If a student has the attendance 70% and above, he / she will be eligible to write the examination.
- If a student has the attendance below 90%, he / she will be supposed to pay the attendance fine.
- If a student has the attendance below 70%, he / she will not meet the eligibility criteria to write the End Semester Examinations. The students who have secured the attendance between 60% - 70% are eligible to write the End Semester Examinations with condonation. The Condonation is applicable only one time in a year.



- If a student absents himself / herself for a continuous period of seven working days without any approval the student name shall be removed from the roll unless he / she proves that the failure to obtain permission for leave was unavoidable.
- Attendance at classes and academic progress as well as the conduct of the student will be taken into consideration while recommending him / her for merit certificates, higher studies, careers, as well as for representing the college in extra-curricular activities.
- Student will be provided ON-DUTY (Internally & Externally) to participate in college events, co-curricular activities, academic activities, extension activities and skill development courses.

V. GENERAL RULES

1. Class Hours:

- Only if there is a valid reason for being late, the course teacher concerned may permit the late comer to attend the class.
- Loitering on the verandahs or in the college campus and disturbing other classes at work is violation of the rule and punishable.

2. Damaging the College properties:

- Students are prohibited from defacing or damaging the building, furniture and any other college properties.
- In case of damage, the cost must be borne by the student who has indulged in such activity.
- If the cause of the damage cannot be identified on any individual, then the cost will be collected from all the students in the class / college collectively.



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College of Science
TVR Nagar, Madurai - 625 022.

3. Discipline:

- Students must not enter any classroom other than their own without the permission of the Principal.
- The conduct of the students in their classes as well as in the college premises should cause no disturbance to students of other classes.
- Every student shall greet the teacher whenever he /she meet them during the day.
- When a teacher enters the classroom the students shall rise up. Similarly they shall rise up and remain standing when he / she leaves the room.
- Irregularity in attendance, insubordination, discourtesy to faculty members, habitual inattention and late-coming, neglect of work, obscenity in word or act are punishable by permanent or temporary dismissal, or any other punishment given by the Principal.
- No student shall leave the classroom without the permission of the course teacher while the class is in progress.
- Students shall not make any noise while moving from one class to the other.
- Only after obtaining prior permission from the department, the student can enter the college office for any official transaction.

4. Notice Boards:

- Students are expected to read the information displayed on the college notice boards regularly. Failure to read the information will not be accepted as an excuse for failing to comply with them.
- No notice of any kind shall be circulated among the students or put on the notice board by the students without the approval of the Principal.




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College of Science
TVR Nagar, Madurai - 625 022.

5. Meetings:

- Students are forbidden to organize any meeting in the college or collect money for any purpose on their own. Official meetings can be conducted only with written permission and approval from the Principal.

6. Party / Communal / Religious activities:

- No student shall take part in any party / communal / religious or any public movement which the college authorities think as undesirable for students.

7. Smoking / Drugs:

- Smoking and consuming liquor or any kind of drugs and playing cards are strictly prohibited within the college campus. Students who are found playing cards, smoking, using drugs or consuming liquor will be taken into strict disciplinary actions, without any notice and he /she has to forfeit the fee paid by him /her.

8. Ragging:

- Ragging is a criminal offence and is strictly prohibited. Besides taking severe disciplinary and legal action against the offenders, they will be summarily expelled from the college.
- The following paragraph is an extract from "The Tamilnadu Anti-ragging Act 1997" which will enlighten the students on the seriousness of this issue.
 - Prohibition of Ragging: - Any person who contravenes section (3); Ragging within or without any educational institution is prohibited.
 - Penalty for Ragging: - Whoever directly or indirectly commits, participates in, abets or propagates "ragging" within or without any educational institution, shall be punished with imprisonment for a term which may extend to three years and shall also be liable to a fine which may extend to twenty five thousand rupees.



- Dismissal of Student: - Any student convicted of an offence under section 4 shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

It is therefore in the interest of the student community and in his / her own interest that he / she scrupulously avoids indulging in ragging as the penalties can be quite severe.

9. All day scholars in and around Madurai should only use the College bus for attending the college and riding of two wheelers for attending the college is strictly prohibited.

10. Bus fares will be collected and the student is required to remit the bus fee along with the regular fee.

11. Remittance of Payments:

Payments are accepted on all working days between College break timings. Students must come with a note of faculty member to remit any sort of fees during class hours.

12. Conduct outside Premises:

Though the college does not hold itself responsible for the conduct of its students outside its premises, it takes cognizance of any serious misconduct of a student committed outside its precincts and in case of any serious charges; the guilty shall be punished according to the gravity of the offence.

13. Identity Card:

- Every student should possess 2 identity cards (College and Hostel/ Bus commuter/Out bus commuter) issued by the college which should be worn by the student at all times; inside the college premises. It should be produced whenever asked for by authorized personnel.
- Students must wear their ID cards inside the bus and in the college.




Principal

Subbalakshmi Lakshmipathy
College of Science
TVR Nagar, Madurai - 625 022.

- A student who loses his Identity Card should report the fact to the Principal office immediately in written. Fresh Identity Card (Duplicate) will be issued to the student on payment of a penalty fee of Rs.200/- at the college office
- Any student who discontinues his / her studies during the period of the year should surrender the Identity Card

Dress Code and Grooming

- Boys wearing Studs, Bracelets, Chains or with hair colouring and Tattoos will not be allowed to enter the College.
- Students should wear Uniforms on all working days. Students must be properly groomed (clean-shaven, neat hair cut, trimmed nails, polished shoes, pressed uniform with ID card).
- Girls should plait their hair and should not come in free hair while coming to college. Girls should not use lipstick, Tattoos or Hair Colouring.

Discipline during Examinations

- Students should not attempt to copy or involve in malpractice, during Continuous Internal Assessments (CIA) & End Semester Examinations. If involved in any kind of malpractice disciplinary action will be taken.

Roster System:

- The students of Marine Catering & Hotel Management will have to work in roster system in the college before / after the college hours in the operational areas attached to the college in partial fulfillment of the Bachelor's Degree.

Principal

Subbalakshmi Lakshmipathy
College of Science
TVR Nagar, Madurai - 625 022.

14. Insurance Scheme:

- All students are covered under Group Personal Accident policy / Medi-claim. The students are instructed, in case of any need, to consult medical officers approved by



the institute to become eligible for the benefits of the insurance scheme.

15. Change of Address:

Notice of the change of address should be intimated immediately to the Principal office in writing.

16. Registering for any other Programme: Students studying a Programme conducted by our college / institute are not entertained to register for any other degree Programmes.

17. All the students should hold a Bank Account in their name for the purpose of Central Sector Scheme of Scholarship and college fee payments.

18. All the transactions should be done only through crossed D.D / Banker's Cheque drawn in favour of the students. No payment of cash will be entertained.

19. Return of Original Certificates

- No original certificates submitted to the college will be given back to the students during the period of study without any written request approved by the Principal. The request letter must be signed both by the student and by the parent/guardian.
- If the Student wants to leave the college in the Mid of the semester, the student must remit the fees of respective semester and then collect the originals from the Principal's office after submitting the "No Due Certificate".




21. HALL TICKET

The Hall Ticket for the End Semester Examination will be issued to the student only on clearance of dues from the Principal's office.

22. DRESS CODE

- "Dress maketh a man perfect". There is a prescribed dress code for boys and girls for all students.


Principal
Subbalakshmi Lakshmipathy
College of Science
TVR Nagar, Madurai - 625 022.

- Students should have a minimum of 3 uniform sets and they should wear the uniform on all working days.
- Students who do not follow the prescribed dress code will not be permitted to enter the college campus.

23. Pandemic Rules and Regulations

- All students are advised to wear a mask while boarding the bus.
- Students are asked to maintain a social distance of 2 meters while on campus. In no circumstance, they are expected to remove the mask except while eating.
- They are asked not to crowd anywhere on campus be it corridor / canteen / comfort.
- Strict action will be taken in case if these rules are violated.

LIBRARY RULES

- The Krishnamal Ramasubbaier Library is kept open from 08.40 a.m.to 04.45 p.m. on all working days.
- All the students must enter the library in proper dress code with Identity Card and should observe strict silence in the library premises.
- As per the notification displayed in the Library Notice Board, the Student should bring their own Identity Card to borrow books on specified days.
- The borrowed book is to be returned within 7 days. Students can renew the books twice after he / she borrowed for the first time.
- A student who borrows or returns a book must transact only in person.
- No student shall lend his / her Identity Card to anyone. Any student found doing so, will forfeit the same.




Principal

Subbalakshmi Lakshmi Pathy
College of Science
TVR Nagar, Madurai - 625 022,

- Students can check the availability of books through the catalogue in the computer and can reserve the books in advance.
- If the reserved books are not taken within 3 days, the reservation will be cancelled. A member cannot reserve more than two books.
- Students will be required to produce their ID card and to sign the register maintained by the librarian when the books are issued to or returned by them.
- Books are to be borrowed only on the working days using the Identity Card. The timings for borrowing and returning books and periodicals will be put up on the library Notice Board.
- While entering the library all should leave their belongings outside the library. The librarian shall not be responsible for the loss of the belongings.
- At the time of return, if a book is found damaged it will lead to a payment of fine or the entire cost of the book as may be decided by the Librarian in consultation with the Principal. On borrowing a book a student must examine it and report to the Librarian if any damage or markings found in it. Failure to do so, shall make him / her responsible to replace the damaged book.
- Each student is permitted to borrow only one old magazine or journal (not current issue) in addition to a book, subject to the availability of the magazine. No renewal is permitted for the magazine or Journal borrowed.
- Return of books will be accepted only during specified hours. No excuse will be entertained for delay in returning a book.
- The Librarian may recall any book at any time even before the due date.
- If a book is not returned on the due date, a fine of Rs. 10/- per day will be levied.



- All books must be returned to the library before 7 working days of the closure of the semester.
- Inside the Library, books, magazines and journals should be handled with care. A student who damages any book, magazine or journal may be asked to pay a fine or be deprived of the privilege of using the reading room and the library or both.
- Reference books, Journals, Project works, Rare Pictures, Publications, Reference documents, Atlases, Map Reports, Xerox copies and question bank will not be issued under any circumstances. They are to be referred inside the library only on producing the Identity Card. Entry to the Library is restricted only to our students.
- Students are not permitted to work in group and study verbally in the library.
- Furniture inside the library should not be moved around. While leaving the library, the students should arrange the chairs properly.
- To encourage the students to utilize the library, "Best Library User Award" is awarded every year.

Bus Regulations & Fee

- Bus commuters must wear their bus ID card and produce it at the time of boarding the bus or whenever required by authorized persons.
- Bus commuters must board and alight from the bus only at their respective stops mentioned in their bus ID card.
- All students residing in areas where the college buses ply MUST use only the College bus for attending college.
- Students residing in areas where the college bus does not ply must use only Public Transportation. No student will be permitted to attend college by two - wheelers (either riding or pillion riding)



- No student is encouraged to withdraw from middle of the programme / Semester. If so, he/she has to pay the bus fee for the entire academic year.

Mobile Phones

- Students should not bring or use Mobile Phones inside the College bus and in the College premises.
- If it is informed by the college for undergoing any E-courses / Process, the students shall bring and surrender it in the department. Whenever it is required, the mobile can be taken and return.
- In case students are found using Mobile Phones, the same will be confiscated and returned only on completion of the Programme.
- In case of emergency students can approach the HoD / concerned faculty and use the department mobile phone.

PHYSICAL EDUCATION RULES

- Students who have taken sports equipment for playing games during their educational tenure should return all the equipment to clear the dues before appearing for examinations. Failure to do so will result in payment of fine.

PARENTS TEACHER ASSOCIATION

- The College administration has taken cognizance of the fact that the holistic development of the student through parents teacher interaction through the Association.

PROGRESS REPORT

- Every semester, a Parent Teacher meeting is held on the day earmarked in the college calendar.



A mentor who is in charge of the students maintains the progress report and ensures that the progress of the students is regularly updated.

Principal

Subbalakshmi Lakshmipathy
College of Science
TVR Nagar, Madurai - 625 022

- Parents meet the respective mentor with their wards and collect the progress report of their ward.
- The progress report contains details of students with respect to attendance, CIA Marks, Arrears of courses if any in the previous semester.
- Counseling is done to both parents and students for better performance of their wards.

HOSTEL RULES & FEE

- Hostel students can leave the hostel only during the First and Third Saturdays & Sundays and declared holidays.
- Evening outings from 06.00 p.m. to 07.00 p.m. is permitted for Boys only on Tuesdays & Thursdays.
- Students can leave the hostel only 3 times in a semester, other than the I and III Saturdays & Sundays and Declared holidays as per the Academic Calendar.
- Boy hostellers returning to the hostel from their homes must reach the campus before 07.00 p.m. and girl hostellers must reach before 06.00 p.m. on the previous day of the opening of the college or before 7.30 a.m. on the day of opening with duly filled-in leave slips, approved by the Principal.
- Extension of leave MUST be informed well in advance to the HoD and Deputy Warden, by the Parent concerned.
- Leave forms should be produced 24 Hours in advance at the Principal's Desk after getting the signatures from the HoD and the Assistant Warden.
- Hostellers should NOT bring Mobile phones to the Mess and both boys & girls should not enter the Mess wearing Half-Pants, Night Wear or Bathroom Slippers.
- Once a boy/girl has been admitted to the hostel, he/she has to stay in the hostel for the entire period (3 years for UG and 2 years for PG).



- In case of withdrawal from the hostel on any account the student has to pay the hostel fee for the entire course (3 years for UG and 2 years for PG) and only then can vacate the hostel.
- Residential Programme students cannot vacate the Hostel during the course of the Programme. If students want to vacate the hostel he / she will also have to withdraw from the Programme.
- No part payment of fee will be entertained.
- No amount will be adjusted for the hostel fee from any other fee paid by the student.

COMMON FACILITIES

- A beautiful and serene Vinayagar temple at North east corner of the campus brings in peace and mental calmness for everyone inside the campus.
- Reverse Osmosis processed drinking water is available.
- 24 hrs electric power supply is assured with two generators.
- A separate Canteen Facility is available for students and faculty members.
- A separate common room for boys and girls.
- A Medical Room is available for girls & Napkin Vending Machine is installed in the Girls Comfort.
- Semi - Olympic sized swimming pool is available for students.
- Gym facility is available.
- A/C Gallery style auditorium with ICT facility is available.
- ICT enabled Seminar Hall, classrooms and laboratories are available.
- A Placement, Training and Career guidance cell is available.
- Wi-Fi Facility is available in the campus.
- Reprography Room & ATM facilities are available.



Code of Conduct for the Principal

- Lead the entire team in implementing the college's vision and mission.
- Take necessary measures to uphold discipline in the institution in accordance with regulatory authorities.
- Execute directives from the Competent Authority, including the development plans of the College and academic programs through relevant bodies and committees.
- Ensure compliance with act, statutes, ordinances, regulations, rules, and orders issued by the UGC, University authorities, regulatory bodies, and the Management.
- Function as the Chief Superintendent of Examinations to regulate examination activities as per the Academic Calendar.
- Adhere to prescribed working hours.
- Cultivate an environment conducive to academic discussions, professional development and promoting research activities within the institution.
- Uphold, enforce, and maintain discipline in the behavior of all students, teaching and non-teaching staff to ensure a serene campus atmosphere conducive to academics.
- Encourage and maintain the practice of extra-curricular activities among students and other members of the institution.
- Act with fairness towards all faculty, non-teaching staff, and students.
- Ensure the effective implementation of long-term and short-term development plans for academic programs through relevant authorities, bodies, committees, and their members.




Principal

Subbalakshmi Lakshmi Pathy
College of Science
TVR Nagar, Madurai - 625 022.

- Improve the academic performance of students and strive hard to acquire high grades and ranks in Autonomy, NAAC, NIRF, AISHE etc.,
- Monitor the smooth conduction of Academic related activities such as Graduation Day, Annual Day, Sports Day, Alumni meet, and extra-curricular events and functions.
- Encourage students and faculty members to extend their service to the community through NSS, RRC, YRC and UBA.

Code of Conduct for the Teaching Staff

- Efficiently discharge the duties and comply with the rules and regulations of the college.
- Follow directives from the Competent Authority, involving tasks such as preparing lesson plans, setting question papers, and evaluating answer papers.
- Take on responsibilities related to cells, committees, and curricular duties.
- Adhere to the working and contact hours based on the directives of the Head of the Institution.
- Maintain integrity, strict honesty and impartiality in all official dealings.
- Maintain punctuality and be present in the respective classrooms before the scheduled class time and alter the class in advance if availing leave.
- Foster positive interactions with students, adhere to institutional rules, ensure students safety, coordinate with fellow teachers, and serve as facilitators.
- Organize extra remedial classes to support and enhance the learning experience for students who may require additional assistance in academics.



- Maintain professionalism and refrain from using inappropriate or unparliamentary language when addressing students
- Extend support to the students as Mentors for their Curricular, Co-Curricular and Extra-Curricular Activities.
- Ensure the physical (professionally groomed) and emotional well-being of the students.
- The performance of teaching staff will be under constant review.
- All teaching staff members are expected to wear uniform and identity card issued by the institution.

Code of Conduct for the Non-Teaching Staff

- Adhere strictly to the rules and regulations of the college.
- The hierarchy in the department and administration to be followed for the smooth functioning.
- Maintain honesty, integrity, and fairness in all activities.
- Exercise self-discipline and restraint at all times when dealing with staff, students, and the general public.
- Obtain official approval and alter their duty in advance if they are availing the leave.
- Working and contact hours must be adhered based on the directives of the Head of the Institution.
- Demonstrate loyalty to the College through punctuality and reliability.
- Uphold professionalism by maintaining proper interactions, professional boundaries, and dignity with students and staff.
- Ensure the safety and maintenance of equipments, accessories in the labs and studios.

All non- teaching staff members are expected to wear uniform and identity card issued by the institution.

Principal

Subbalakshmi Lakshmipathy
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Code of Conduct for the Students

- Practice integrity on and off the campus, for avoiding actions that may hinder the reputation of the institution.
- Maintain regular class attendance and uphold discipline in classrooms, on campus, and during college events.
- Ensure a quiet environment in the library, and refrain from causing any damage to books or periodicals.
- Wearing the uniform and ID card is mandatory to ensure equality and uniformity in appearance.
- Maintain the cleanliness and hygiene standards of the campus.
- Avoid damaging college property, including writing on walls or furniture, as it is a serious offense which will lead to penalty.
- Reading and respecting notices posted by the college is mandatory.
- Be responsible for the safety of personal property, including money, jewelry, and electronic gadgets.
- Refrain from loitering on campus during class hours.
- Specific rules apply to mobile phone and laptop usage for Hostel students during study hours.
- During the college working hours, use of mobile phones on campus is strictly prohibited.
- Late comers are forbidden from entering the classrooms. Latecomers will also be recorded as absent.
- Strict silence should be observed inside the class room.
- Prohibition extends to smoking, alcoholic consumption, and substance abuse.
- Hostel Students should adhere to the college hostel rules and regulations.
- Hostel students need prior permission to come to college during holidays.



- Entertaining friends from other colleges inside the campus and participating in any anti-social activities or communal riots is prohibited.
- Ragging in any form is strictly prohibited, and severe action will be taken against defaulters.
- Punishments, including suspension or dismissal, will be enforced on the students found violating rules.
- Strict discipline, punctuality, and decorum are emphasized in the college campus.




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ACADEMIC COUNCIL

Chairman

: Dr. R. Sujatha - Principal

Heads of the Departments

- | | |
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| 1) Dr. M. Subramanian | : HoD & Assistant Professor, Dept. of MBA |
| 2) Mr. C. Suresh Kumar | : HoD & Assistant Professor,
Dept. of MC&HM |
| 3) Mr. M. Aathigopal | : HoD & Assistant Professor,
Dept. of Networking |
| 4) Mrs. D. Padmapriya | : HoD i/c & Assistant Professor,
Dept. of Computer Science |
| 5) Mrs. V. Padmavathy | : HoD & Assistant Professor,
Dept. of Commerce (B & I) |
| 6) Mr. P. Kishore Kumar | : HoD i/c & Assistant Professor,
Dept. of Animation |
| 7) Dr. T. Kumaran | : HoD & Assistant Professor, Dept. of BBA |
| 8) Mr. I. Vivek RamKumar | : HoD i/c & Assistant Professor,
Dept. of Fire & Industrial Safety |
| 9) Mr. S. Ravi Shankar | : HoD i/c & Assistant Professor,
Dept. of Commerce (Honours) |
| 10) Dr. D. Selvaraj | : HoD & Assistant Professor,
Dept. of Commerce (Honours - ACCA) |
| 11) Dr. K. U. Pavitra Krishna | : HoD & Assistant Professor, Dept. of Food
Science & Processing Management |
| 12) Mr. D. Rajavel | : HoD i/c & Assistant Professor, Dept. of
Viscom |
| 13) Mrs. R. Suganthi Hepzibha | : Assistant Professor - English cum IQAC
Assistant Co-ordinator |
| 14) Mrs. N. Selvi | : HoD & Assistant Professor, Tamil |
| 15) Mrs. S. Neela | : Assistant Professor, Hindi |
| 16) Mr. R. Sivasubramanian | : Assistant Professor, Maths |
| 17) Mr. S. Manikandan | : Assistant Professor, French |
| 18) Mr. D. Pandiarajan | : Physical Education Director |




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ACADEMIC COUNCIL

Member Secretary

- 1) Dr. D. Abraham Pradeep : Assistant Professor, Dept. of MBA

Senior Faculty Members

- 1) Dr. K. Archunan : Vice Principal
2) Dr. S. Priya : Dean - Academics
3) Mrs. R. Suganthi Hepzibha : IQAC Assistant Coordinator cum Assistant Professor, English
4) Dr. M. Meera : Controller of Examinations

Educational Experts

- 1) Educationist : Dr. G. R. Balakrishnan, Advisor - SLCS
2) Industrialist : Mr. Ganesh Kumar, Director, J K Foods Pvt. Ltd., Madurai.
3) Commerce : Mr. N. Meenakshi Sundaram, C.A.
4) Medicine : Dr. A. Nataraja Rathinam, M.S.

Nominees of the University

- 1) Dr. G. Kumaresan : Professor & Head, Chairperson, Department of Genetics, School of Biological Sciences, Madurai Kamaraj University, Madurai - 625 021.
2) Dr. S. Chelliah : Professor & Head, Chairperson, Department of English & Comparative Literature, School of English and Foreign Languages, Madurai Kamaraj University, Madurai - 625 021.
3) Dr. D. Swamikannan : Professor & Head, Chairperson, Department of Environmental Economics, School of Economics, Madurai Kamaraj University, Madurai - 625 021.

Academic Council Book Preparator

- 1) Mrs. K. Vasanthi : Office Assistant, SLCS



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CURRICULUM DEVELOPMENT CELL & PLANNING & EVALUATION COMMITTEE

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: Dr. R. Sujatha, Principal

Presiding Officers

: Dr. S. Priya, Dean - Academics (Planning)
Dr. M. Meera, Controller of Examinations
(Evaluation)

Co-ordinators

- | | |
|-------------------------------|--|
| 1) Dr. M. Subramanian | : HoD & Assistant Professor, Dept. of MBA |
| 2) Mr. C. Suresh Kumar | : HoD & Assistant Professor, Dept. of MC & HM |
| 3) Mrs. D. Padmapriya | : HoD i/c & Assistant Professor, Dept. of Computer Science |
| 4) Mrs. V. Padmavathy | : HoD & Assistant Professor, Dept. of Commerce (B & I) |
| 5) Mr. M. Aathigopal | : HoD & Assistant Professor, Dept. of Networking |
| 6) Dr. T. Kumaran | : HoD & Assistant Professor, Dept. of BBA |
| 7) Mr. I. Vivek RamKumar | : HoD i/c & Assistant Professor, Dept. of Fire and Industrial Safety |
| 8) Mr. P. Kishore Kumar | : HoD i/c & Assistant Professor, Dept. of Animation |
| 9) Mr. Rajavel | : HoD i/c & Assistant Professor, Dept. of Viscom |
| 10) Dr. K. U. Pavitra Krishna | : HoD & Assistant Professor, Dept. of Food Science & Processing Management |
| 11) Dr. D. Selvaraj | : HoD i/c & Assistant Professor, Dept. of Commerce (Honours - ACCA) |
| 12) Mr. S. Ravi Shankar | : HoD i/c & Assistant Professor, Dept. of Commerce (Honours) |
| 13) Mrs. R. Suganthi Hepzibha | : Assistant Professor - English cum IQAC Assistant Co-ordinator |
| 14) Mrs. N. Selvi | : HoD & Assistant Professor, Tamil |
| 15) Mr. R. Sivasubramanian | : Assistant Professor, Dept. of Mathematics |
| 16) Mrs. S. Neela | : Assistant Professor, Hindi |
| 17) Mr. S. Manikandan | : Assistant Professor, French |
| 18) Mr. D. Pandiarajan | : Physical Education Director |

Members

All Staff members



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IQAC - INTERNAL QUALITY ASSURANCE CELL

- | | |
|------------------------------|--|
| 1) Dr. R. Lakshmipathy | : President - Patron |
| 2) Dr. R. Sujatha | : Principal - |
| 3) Mr. R. Ramkumar | : Management Representative |
| 4) Dr. K. Archunan | : Vice Principal |
| 5) Dr. S. Priya | : Dean - Academics |
| 6) Mrs. R. Suganthi Hepzibha | : Assistant Professor - English cum IQAC
Assistant Co-ordinator |
| 7) Mr. P. Selvam | : Assistant Professor, Dept. of MBA -
Member |
| 8) Mr. J. Krishnamurthy | : Senior Administrative Officer |
| 9) Mr. H. Jeyaraman | : Office Superintendent |

Members

- | | |
|------------------------------|--|
| 1) Dr. M. Subramanian | : HoD & Assistant Professor, Dept. of MBA |
| 2) Mrs. V. Padmavathy | : HoD & Assistant Professor,
Dept. of Commerce (B & I) - Member |
| 3) Dr. T. Kumaran | : HoD & Assistant Professor,
Dept. of BBA - Member |
| 4) Mr. V. Gangadharan | : Assistant Professor, MC & HM - Member |
| 5) Dr. D. Abraham Pradeep | : Assistant Professor, Dept. of MBA -
Member |
| 6) Mr. P. Kishore Kumar | : HoD i/c & Assistant Professor,
Dept. of Animation |
| 7) Dr. K. U. Pavitra Krishna | : HoD & Assistant Professor,
Dept. of Food Science & Processing
Management |
| 8) Mrs. S. Nirmala Devi | : Assistant Professor, Computer Science |
| 9) Mr. D. Rajavel | : HoD i/c & Assistant Professor,
Dept. of Viscom - Member |
| 10) Mr. I. Vivek RamKumar | : HoD i/c & Assistant Professor,
Dept. of Fire and Industrial Safety |
| 11) Mrs. D. Padmapriya | : HoD i/c & Assistant Professor, Computer
Science |
| 12) Dr. D. Selvaraj | : HoD & Assistant Professor, Dept. of
Commerce (Honours - ACCA) |




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- | | |
|-------------------------------|--|
| 13) Mr. C. Suresh Kumar | : HoD & Assistant Professor,
Dept. of MC&HM |
| 14) Mr. M. Aathigopal | : HoD & Assistant Professor, Dept. of Networking |
| 15) Mr. S. Ravi Shankar | : HoD i/c & Assistant Professor, Dept. of
Commerce (Honours) |
| 16) Mr. D. Pandiarajan | : Physical Education Director |
| 17) Mr. K. Vijayanand | : Librarian - Member |
| 18) Mr. G. R. Srinath | : System Administrator - Member |
| 19) Dr. N. Meenakshi Sundaram | : Auditor - Community Representative |
| 20) Mr. Balasundar | : Founder - Director, Balsu Success Academy -
Industrialist |
| 21) Mr. R. Parameswaran | : Delivery Centre Head, TCS, Brazil - External
Expert |
| 22) Mr. V. Ganesh Kumar | : Director, JK Foods & Dairy Products - Employer |
| 23) Mr. R. Deivendran | : Nedumadurai Panchayat President - Community
Representative from Local Village |
| 24) Mr. G. Maniraj | : Solankuruni Panchayat President - Community
Representative from Local Village |
| 25) Mr. G. Nambirajan | : Alumni |
| 26) Varshitha.M.S | : II MBA |
| 27) Madhubala.S | : III B.Sc Animation |
| 28) Bhuvana.G | : III B.Com (Honours - ACCA) |
| 29) Nivethan. K | : III B.Sc Fire & Industrial Safety |
| 30) Harilakshmi. R. K | : III B.Sc Networking |




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FINANCE COMMITTEE

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Principal

Members Nominated by Governing Body

- 1) Mr. J. Krishnamurthy : Co-Admin, SLF
2) Mr. V. Sivasubramanian : DAO, SLF

University Nominee

Dr. G. Kumaresan : Professor & Head, Chairperson,
Department of Genetics,
School of Biological Sciences,
Madurai Kamaraj University,
Madurai - 625 021.

Senior teacher nominated by the Principal

Dr. D. Abraham Pradeep : Assistant Professor - Dept. of MBA




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AWARDS COMMITTEE

Chairman

: Dr. R. Sujatha, Principal

Presiding Officer

Dr. M. Meera

: Controller of Examinations

University Nominees

- | | | |
|---------------------------|---|---|
| 1) Dr. V. Ramarajapandian | : | Professor & Head, Chairperson, Department of Modern Literature, School of Tamil Studies, Madurai Kamaraj University |
| 2) Dr. Ganesh | : | Professor & Head, Chairperson, Department of Plant Biotechnology, School of Biotechnology, Madurai Kamaraj University |

Co-ordinators

- | | | |
|-------------------------------|---|--|
| 1) Dr. M. Subramanian | : | HoD & Assistant Professor, Dept. of MBA |
| 2) Mr. C. Suresh Kumar | : | HoD & Assistant Professor, Dept. of MC& HM |
| 3) Mrs. D. Padmapriya | : | HoD i/c & Assistant Professor, Dept. of Computer Science |
| 4) Mrs. V. Padmavathy | : | HoD & Assistant Professor, Dept. of Commerce (B & I) |
| 5) Mr. M. Aathigopal | : | HoD & Assistant Professor, Dept. of Networking |
| 6) Dr. T. Kumaran | : | HoD & Assistant Professor, Dept. of BBA |
| 7) Mr. S. Ravi Shankar | : | HoD i/c & Assistant Professor, Dept. of Commerce (Honours) |
| 8) Dr. D. Selvaraj | : | HoD & Assistant Professor, Dept. of Commerce (Honours - ACCA) |
| 9) Mr. I. Vivek RamKumar | : | HoD i/c & Assistant Professor, Dept. of Fire and Industrial Safety |
| 10) Dr. K. U. Pavitra Krishna | : | HoD & Assistant Professor, Dept. of Food Science & Processing Management |
| 11) Mr. D. Rajavel | : | HoD i/c & Assistant Professor, Dept. of Viscom |
| 12) Mr. P. Kishore Kumar | : | HoD i/c & Assistant Professor, Dept. of Animation |
| 13) Mrs. N. Selvi | : | HoD & Assistant Professor, Tamil |

Members

- | | | |
|-------------------|---|---------------|
| 1) Mrs. Maheswari | : | CoE Assistant |
| 2) Mrs. Vimala | : | CoE Assistant |




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AUTONOMY COMMITTEE

Chairman

: Dr. R. Sujatha, Principal


Co-ordinators

- | | | |
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| 1) Dr. S. Priya | : | Dean - Academics |
| 2) Mrs. N. Anuradha | : | Assistant Professor, Dept. of Computer Science |
| 3) Mrs. P. Deepalakshmi | : | Assistant Professor, Dept. of FSPM |

Members

- | | | |
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| 1) Dr. R. Sivajothi | : | Assistant Professor, Dept. of MBA |
| 2) Dr. D. Selvaraj | : | HoD & Assistant Professor, Dept. of Commerce (Honours - ACCA) |
| 3) Mr. S. Ravishankar | : | HoD i/c & Assistant Professor, Dept. of Commerce (Honours) |
| 4) Mr. R. Ganesh | : | Assistant Professor, Dept. of MCHM |
| 5) Mrs. S. Ponmalar | : | Assistant Professor, Dept. of Computer Science |
| 6) Mr. N. Naveendra Kumar | : | Assistant Professor, Dept. of Animation |
| 7) Mr. V. Muthuganesan | : | Assistant Professor, Dept. of Networking |
| 8) Ms. D. Divya | : | Assistant Professor, Dept. of FSPM |
| 9) Mr. V. C. Saravanan | : | Assistant Professor, Dept. of B.Com B & I |
| 10) Mr. S. Gokulakrishnan | : | Assistant Professor, Dept. of Viscom |
| 11) Mr. B. Vairamuthu | : | Assistant Professor, Dept. of BBA |
| 12) Mrs. A. Pandiselvi | : | Assistant Professor, Dept. of F& IS |




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NATIONAL INSTITUTE OF RANKING FRAMEWORK (NIRF)

Chairman : Dr. R. Sujatha, Principal

Nodal Officer

1) Dr. S. Priya : Dean - Academics

Members

- | | |
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| 1) Mrs. R. Suganthi Hepzibha | : Assistant Professor - English cum IQAC
Assistant Co-ordinator |
| 2) Dr. R. Sivajothi | : Assistant Professor, Dept. of MBA |
| 3) Dr. D. Abraham Pradeep | : Assistant Professor, Dept. of MBA |
| 4) Mr. V. Gangadaran | : Assistant Professor, Dept. of MCHM |
| 5) Mrs. N. Anuradha | : Assistant Professor, Dept. of Computer
Science |
| 6) Mr. S. Glory | : Assistant Professor, Dept. of Animation |
| 7) Dr. B. Meenakshi Sundaram | : Assistant Professor, Dept. of BBA |
| 8) Ms. D. Swetha | : Assistant Professor, Dept. of FSPM |
| 9) Mrs. A. Pandiselvi | : Assistant Professor, Dept. of F& IS |
| 10) Mr. N. Arun Kumar | : Assistant Professor, Dept. of B.Com B & I |




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INSTITUTION INNOVATION COUNCIL (IIC)

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President

- 1) Dr. M. Subramanian : HoD & Assistant Professor, Dept. of MBA

Vice-President

- 2) Mr. N. Arun Kumar : Assistant Professor, Dept. of B.Com B & I

Convener

- 3) Dr. B. Meenakshi Sundaram : Assistant Professor, Dept. of BBA

IPR Activity Coordinator

- 4) Dr. R. Sivajothi : Assistant Professor, Dept. of MBA

Start Up Activity Coordinator

- 5) Mr. E. Jacob Jebaraj : Assistant Professor, Dept. of MC & HM

**Internship Activity
Coordinator**

- 6) Dr. S. Sekar : Placement Officer cum Assistant Professor,
Dept. of MBA

- 7) Mr. V. Muthuganesan : Assistant Professor, Dept. of Networking

NIRF Coordinator

- 8) Dr. S. Priya : Dean - Academics

Social Media Coordinator

- 9) Mr. V. Vishnu Sankar : Public Relations Officer

ARIIA Coordinator

- 10) Mr. S. Ravishankar : HoD i/c & Assistant Professor,
Dept. of Commerce (Honours)

Members

- 11) Mrs. J. Ramani : MBA Programme Executive
12) Mr. M. Vijay Babu : Lab Instructor - Animation

Heads of the Departments

- 1) Dr. M. Subramanian : HoD & Assistant Professor, Dept. of MBA
2) Mr. C. Suresh Kumar : HoD & Assistant Professor,
Dept. of MC&HM
3) Mr. M. AAathigopal : HoD & Assistant Professor,
Dept. of Networking
4) Mrs. D. Padmapriya : HoD i/c & Assistant Professor,
Dept. of Computer Science




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- | | |
|-------------------------------|---|
| 5) Mrs. V. Padmavathy | : HoD & Assistant Professor,
Dept. of Commerce (B & I) |
| 6) Mr. P. Kishore Kumar | : HoD i/c & Assistant Professor,
Dept. of Animation |
| 7) Dr. T. Kumaran | : HoD & Assistant Professor, Dept. of BBA |
| 8) Mr. I. Vivek RamKumar | : HoD i/c & Assistant Professor,
Dept. of Fire & Industrial Safety |
| 9) Mr. S. Ravi Shankar | : HoD i/c & Assistant Professor,
Dept. of Commerce (Honours) |
| 10) Dr. D. Selvaraj | : HoD & Assistant Professor,
Dept. of Commerce (Honours - ACCA) |
| 11) Dr. K. U. Pavitra Krishna | : HoD & Assistant Professor, Dept. of Food
Science & Processing Management |
| 12) Mr. D. Rajavel | : HoD i/c & Assistant Professor, Dept. of
Viscom |
| 13) Mrs. R. Suganthi Hepzibha | : Assistant Professor - English cum IQAC
Assistant Co-ordinator |
| 14) Mrs. N. Selvi | : HoD & Assistant Professor, Tamil |
| 15) Mrs. S. Neela | : Assistant Professor, Hindi |
| 16) Mr. R. Sivasubramanian | : Assistant Professor, Maths |
| 17) Mr. S. Manikandan | : Assistant Professor, French |
| 18) Mr. D. Pandiarajan | : Physical Education Director |

External Members

- | | |
|---------------------|--|
| 1) Mr. V. Ganesh | : Director, JK Foods, Madurai
Start Up / Alumni Entrepreneur |
| 2) Mr. Ashwin Desai | : Managing Director, A & T Networks,
Madurai, Industry Expert |
| 3) Mr. Rajmohan | : HMCS Dept, GTN College, Dindugal
Incubation Expert |



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RESEARCH AND DEVELOPMENT & IPR CELL

Chairman

: Dr. R. Sujatha, Principal

Co-ordinators

- 1) Dr. T. Kumaran : HoD & Assistant Professor, Dept. of BBA
- 2) Dr. K. U. Pavitra Krishna : HoD & Assistant Professor,
Dept. of Food Science & Processing
Management

Assistant Co-ordinators

- 3) Dr. D. Abraham Pradeep : Assistant Professor,
Dept. of MBA
- 4) Dr. R. Sivajothi : Assistant Professor,
Dept. of MBA
- 5) Dr. B. Meenakshi Sundaram : Assistant Professor, Dept. of BBA

Members

- 1) Dr. S. Pugalanthi : Associate Professor,
Dept. of MBA
- 2) Dr. D. Selvaraj : HoD & Assistant Professor,
Dept. of Commerce (Honours - ACCA)
- 3) Dr. V. C. Saravanan : Assistant Professor, Dept. of Commerce
- 4) Dr. R. Bagawathi Lakshmi : Assistant Professor, Dept. of Computer
Science




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TVR Nagar, Madurai - 625 022.

STUDENTS COUNCIL & WELFARE COMMITTEE
"SLCS STUDENTS FORUM"

Chairman : Dr. R. Sujatha, Principal

Co-ordinators

- | | |
|--------------------|--------------------|
| 1) Dr. K. Archunan | : Vice Principal |
| 2) Dr. S. Priya | : Dean - Academics |

Faculty Members

- | | |
|-----------------------------|--|
| 1) Dr. R. Bagawathi Lakshmi | : Assistant Professor, Dept. of Computer Science |
| 2) Mr. A. Raja | : Assistant Professor,
Dept. of B.Com Hons-ACCA |
| 3) Mr. R. Ganesh | : Assistant Professor, Dept. of MCHM |
| 4) Mr. B. Satheesh Prabhu | : Assistant Professor , Dept. of F&IS |
| 5) Mrs. A. Thavapandiammal | : Assistant Professor, Dept. of Networking |
| 6) Mrs. K. Jansirani | : Assistant Professor, Dept. of Viscom |
| 7) Mr. D. Pandiarajan | : Physical Education Director |

Student :

- | | |
|-------------|-----------------------|
| 1) Sriram S | : I Year M.Sc. Viscom |
|-------------|-----------------------|

Student Secretary :

- | | |
|---------------------|-----------------------|
| 2) Mahesh H Chauhan | : II Year B.Com B & I |
|---------------------|-----------------------|

3) Student Joint Secretary :

Sasi Regha S	: II Year B.Sc. Computer Science
--------------	----------------------------------

Student Members :

All Department Class
Representatives




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Subbalakshmi Lakshmi Pathy
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ICT COMMITTEE

Chairman

: Dr. R. Sujatha, Principal

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- | | |
|---------------------------|---|
| 1) Mrs. N. Anuradha | : Assistant Professor,
Dept. of Computer Science |
| 2) Mr. M. Aathigopal | : HoD & Assistant Professor,
Dept. of Networking |
| 3) Dr. D. Abraham Pradeep | : Assistant Professor,
Dept. of MBA |

Members

- | | |
|---------------------------|--|
| 1) Mr. S. Saravanan | : Assistant Professor, Dept. of Animation |
| 2) Mr. S. Gokula Krishnan | : Assistant Professor, Dept. of Viscom |
| 3) Mrs. R. Nithyakalyani | : Assistant Professor,
Dept. of Commerce (B & I) |
| 4) Mr. B. Vairamuthu | : Assistant Professor,
Dept. of BBA |
| 5) Mr. N. Ramesh | : Assistant Professor,
Dept. of MC & HM |
| 6) Ms. R. Priyadharsini | : Assistant Professor, English |
| 7) Ms. D. Divya | : Assistant Professor,
Dept. of Food Science & Processing
Management |
| 8) Mr. R. Manoj Kumar | : Assistant Professor,
Dept. of Fire and Industrial Safety |
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ACADEMIC AUDIT COMMITTEE

Chairman

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- | | |
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| 1) Dr. S. Priya | : Dean - Academics |
| 2) Mrs. R. Suganthi Hepzibha | : Assistant Professor - English cum IQAC
Assistant Co-ordinator |
| 3) Mr. P. Selvam | : Assistant Professor, Dept. of MBA |

Members

- | | |
|--------------------------|--|
| 1) Mr. N. Arun Kumar | : Assistant Professor,
Dept. of Commerce (B & I) |
| 2) Mr. E. Jacob Jebaraj | : Assistant Professor, Dept. of MC & HM |
| 3) Mr. R. Arul Yogaraj | : Assistant Professor, Dept. of Animation |
| 4) Mr. S. Ravishankar | : HoD i/c & Assistant Professor,
Dept. of Commerce (Honours) |
| 5) Mrs. K. Jansi Rani | : Assistant Professor, Dept. of Viscom |
| 6) Ms. T. S. Sridevi | : Assistant Professor, English |
| 7) Mr. V. Muthu Ganesh | : Assistant Professor, Dept. of Networking |
| 8) Mrs. S. Nirmala Devi | : Assistant Professor,
Dept. of Computer Science |
| 9) Mr. B. Vairamuthu | : Assistant Professor, Dept. of BBA |
| 10) Mrs. A. Pandiselvi | : Assistant Professor,
Dept. of Fire and Industrial Safety |
| 11) Mrs. P. Deepalakshmi | : Assistant Professor,
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| 2) Jayashree P | : II MBA |
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| 4) Karupu Raja S | : I BBA |
| 5) K. Neelambigai | : I M.Sc Visual Communication |




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| 13) S. Gokul Kannan | : | II Year B.Sc. Computer Science |
| 14) R. Santhosh Rao | : | II Year B. B. A. |
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Chairman	:	Dr. R. Sujatha

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- | | | |
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| 1) Dr. S. Priya | : | Dean-Academics |
| 2) Dr. S. Pugalenth | : | Associate Professor, Dept. of MBA |


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| 1) Mr. P. Kishore Kumar | : | HoD i/c & Assistant Professor, Dept. of Animation |
| 2) Dr. D. Abraham Pradeep | : | Assistant Professor, Dept. of MBA |

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| 2) Ms. G. Monika Jose | : | Assistant Professor, English |
| 3) Mr. R. Sivasubramanian | : | Assistant Professor, Mathematics |
| 4) Mr. D. Pandiarajan | : | Director of Physical Education cum Deputy Warden |
| 5) Mr. N. Naveendrakumar | : | Assistant Professor, Dept. of Animation |
| 6) Mrs. K. Jansi Rani | : | Assistant Professor, Dept. of Viscom |
| 7) Mr. R. Manoj Kumar | : | Assistant Professor, Dept. of Fire and Industrial Safety |
| 8) Mrs. S. Nirmala Devi | : | Assistant Professor, Dept. of Computer Science |
| 9) Mr. V. Muthu Ganesan | : | Assistant Professor, Dept. of Networking |
| 10) Dr. D. Selvaraj | : | HoD i/c & Assistant Professor, Dept. of Commerce (Honours-ACCA) |
| 11) Mrs. R. Nithyakalyani | : | Assistant Professor, Dept. of Commerce (B & I) |
| 12) Mr. B. Vairamuthu | : | Assistant Professor, Dept. of BBA |




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- 14) Mr. R. Ganesh : Assistant Professor, Dept. of MC & HM
- 15) Mr. R. Dhamodaran : Assistant Professor, Dept. of Commerce (B & I) and Program Officer - NSS
- 16) Ms. D. Swetha : Instructor, Dept. of FS & PM cum Deputy Warden, Ladies Hostel
- 17) PTA Executive Members & Alumni Representatives
- 18) Student Representatives of all Programmes
- 19) Adopted Village Panchayat Representatives
- 20) Industrialists and Resource persons from Academic sectors




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Dept. of MBA

Assistant Nodal Officer

Dr. V. Saravanan : Assistant Professor,
Dept. of B. Com (B & I)

Co-ordinators

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| 1) Dr. D. Selvaraj (Institutional Scholarship) | : | HoD i/c & Assistant Professor,
Dept. of Commerce (Honours - ACCA) |
| 2) Dr. R. Bagawathi Lakshmi (Puthumai Penn Scheme) | : | Assistant Professor,
Dept. of Computer Science |

Members

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| 1) Mr. V. Muthu Ganesan | : | Assistant Professor,
Dept. of Networking |
| 2) Mr. E. Jacob Jebaraj | : | Assistant Professor,
Dept. of MC & HM |
| 3) Dr. P. Chandran | : | Assistant Professor, Tamil |
| 4) Mr. B. Vairamuthu | : | Assistant Professor, Dept. of BBA |
| 5) Mr. Babu Shajan Kevin | : | Assistant Professor, Dept. of Viscom |
| 6) Mr. R. Arul Yogaraj | : | Assistant Professor, Dept. of Animation |

Non-Teaching Members

- | | | |
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| 1) Mr. Arunprasad | : | Lab Instructor, Internet Lab |
| 2) Mrs. P. Sumathi | : | Asst. Warden, Ladies Hostel |
| 3) Mr. R. Vijay Babu | : | Lab Instructor, Dept. of Animation |
| 4) Mr. Kesavan | : | Printer - Servicing |
| 5) Mrs. J. Ramani | : | MBA Programme Executive |




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- 2) Mrs. R. Suganthi Hepzibha : Assistant Professor - English cum IQAC Assistant Co-ordinator
- 3) Dr. D. Abraham Pradeep : Assistant Professor, Dept. of MBA

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- 2) Mrs. D. Padmapriya : HoD i/c & Assistant Professor, Dept. of Computer Science
- 3) Mr. C. Suresh Kumar : HoD & Assistant Professor, Dept. of MC & HM
- 4) Dr. S. Sekar : Placement Officer cum Assistant Professor, Dept. of MBA
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1) Mrs. H. Geetha : Assistant Professor, Tamil,

Members

1) Mr. K. Perumal Kannan : Assistant Professor, Dept. of MC & HM

2) Mr. N. Naveendra Kumar : Assistant Professor, Dept. of Animation

3) Mr. S. Naveen Kumar : Assistant Professor, Dept. of Viscom

Students

1) Baguleyan. S - 20815 : III Year B.Sc Visual Communication

2) K. Kishore - 22309 : I Year B.Sc Animation

3) P. Jeyaprakash - 22912 : I Year B.Sc. Networking

4) Blesson. R - 20109 : III Year B.Sc Marine Catering and Hotel Management




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