



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SUBBALAKSHMI LAKSHMIPATHY COLLEGE OF SCIENCE
Name of the head of the Institution	P. SARAVANAN
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04523918603
Mobile no.	9787666669
Registered Email	iqac@slcs.in
Alternate Email	slcs@slcs.in
Address	TVR NAGAR, ARUPPUKOTTAI ROAD
City/Town	MADURAI
State/UT	Tamil Nadu
Pincode	625022

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)			16-Feb-2006		
Type of Institution			Co-education		
Location			Rural		
Financial Status			private		
Name of the IQAC co-ordinator/Director			R.SUGANTHI HEPZIBHA		
Phone no/Alternate Phone no.			04523918609		
Mobile no.			9677998725		
Registered Email			iqac@slcs.in		
Alternate Email			iqac.coordinator@slcs.in		
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)			http://rlinstitutes.edu.in/naacpdf/AQAR-2017-18.pdf		
4. Whether Academic Calendar prepared during the year			Yes		
if yes,whether it is uploaded in the institutional website: Weblink :			http://rlinstitutes.edu.in/naacpdf/academiccalendar2018-19.pdf		
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	Four Star	75	2000	20-Sep-2000	19-Sep-2005
2	B++	85	2007	10-Feb-2007	09-Feb-2012
3	B	2.90	2013	23-Mar-2013	22-Mar-2018
4	B+	2.68	2018	02-Nov-2018	01-Nov-2023
6. Date of Establishment of IQAC			05-Jul-2007		

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

27

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- All the Faculty members and Non teaching staffs were introduced about the importance of Accreditation process for the institution and appreciated to follow the new accreditation process / their involvement towards the Vision and Mission of the institution
- Implemented Computer Based Assessment for the PartIV course from the academic year 201819 to orient / enable the students' to take up Competitive Exams and Placement tests.
- Organized Faculty Development Program regarding the improvisation and implementation of Outcome Based Education in the forthcoming academic year.
- Conducted Sales Day for exhibiting the students' entrepreneurial talents.
- Implemented Shift System for the benefit of the students. More number of Value Added Courses was conducted in all the Departments and also to take up MOOCs. The students were also encouraged to go for Part time jobs.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Academic Council	22-Oct-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

26-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

SLCSManagement Information System (SLCSMIS): The Management Information Systems is operative in the College. The MIS is indigenous software developed by our dedicated software programmers. The MIS pervades the following areas of institutional activities: Modules and its description: • Student Management System Bulk SMS facility is used to intimate the daytoday attendance, dates of PTA meetings, Examination schedule, Examination Results, special events and programmes to the parents in larger groups. There is a student's KIOSK system where the students can use their Radio Frequency Identification (RFID) card to access details like attendance, events, examination schedule, examination results and fees. • Staff

Management System All activities related to staff such as Attendance, Leave, Permissions, Requests, Salary, Canteen expenditure can be accessed by the staff using this module. Academic Audit is also done through this module.

- Integrated Library Management System(ILMS) Ledger maintenance, Borrowing and Lending are the major activities in the ILMS. Students and Staff can borrow books only through Biometric System and can also reserve books online through Online Public Access Catalogue (OPAC).
- Controller of Examination Management System Assignment and internal marks are uploaded directly through online system managed by CoE office. The Module is programmed in such a way to manage the conduction of formative and summative examinations, valuation and evaluation of attainment of POs, PSOs and COs. To motivate the students to take up online competitive examinations, CoE organises Computer Based Test for the PartIV courses.
- Canteen Payment System The payment by the staff and students are made through biometric system. The consumption details can be viewed by the Staff and Student using their RFID card. Staff consumption will be deducted from their salary on a monthly basis.
- Subbalakshmi Lakshmipathy Foundation (SLF) Accounting module The entire financial transactions are done using SLF Control Panel (a module developed by SLF Software programmers). As mentioned earlier all matters relating to maintenance of college accounts, income and expenditure accounts, staff salary are also accounted using the same software. The Payroll module collects the data from biometric system and is passed to payroll for payment of salary. All the modules are interrelated and the CoE module activities are kept confidential.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Marine Catering & Hotel Management	01/06/2018
BSc	Computer Science (Security System Specialization)	01/06/2018
BSc	Animation	01/06/2018
BCom	Banking & Insurance	01/06/2018
BSc	Information Technology	01/06/2018
BSc	Visual Communication (Flim & Television Production Specialization)	01/06/2018
BSc	Networking	01/06/2018
BSc	Fire and Industrial Safety	01/06/2018
BSc	Food Science & Processing Management	01/07/2018
BCom	Honours	01/07/2018
MBA	Business Administration	01/06/2018
MSc	Visual Communication	01/06/2018
BBA	Logistic & Shipping Management	01/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institution follows the practice of collecting feedback about the curriculum from Students, Teachers (External examiners and faculty members of the Board of Studies), Employers, Alumni and Parents through questionnaires. The analysis of the feedback is done systematically and appropriate actions are taken based on the analysis and suggestions provided. Students' Feedback: Students' Feedback on co-curricular activities such as Conferences / Seminars/ Workshops / Guest Lectures was organized effectively to support the curricula. The Students' Feedback was that ICT Tools could be used more for the newly introduced courses to support the teaching and learning. Action Taken: The teachers utilized the ICT tools to enhance their Teaching - Learning Process. The students were encouraged to pursue Swayam -NPTEL courses and Institute has framed Policies to support and reward their involvement in MOOCs. Both teachers and students were instructed to record their Academic Activities through the newly proposed Learning Management System (LMS). Teachers' Feedback: External examiners and Faculty members of the Board of Studies suggested that the courses and the content need to be framed to satisfy the needs of the current scenario. More focus could be given to bring about a research attitude in the curriculum of PG courses. Action Taken: The content of the Practical courses were fine-tuned to acquire more practical knowledge of the theoretical concepts. Research Methodology Course introduced to develop a Research ambience among the PG students. Alumni Feedback: Feedback of the Alumni insisted on the need of introducing more contemporary courses in the curriculum to enhance Entrepreneur skills of the students. Action Taken: New courses in each programme were introduced to develop Employability and Entrepreneurship skills of the students. Parents' Feedback: They also echoed the words of the Alumni and the Employers to provide more contemporary courses in the Curriculum. Action Taken: New courses in each programme were introduced to develop Employability and Entrepreneurship skills of the students. Employers' Feedback: The feedback given by the employers on curriculum made it clear that the curriculum should be effectively framed to induce innovative thinking among students. Theory and practical courses should facilitate the students to use modern equipments and ICT Tools. Action Taken: To develop the innovative thinking of the students, innovative Teaching - Learning Processes were introduced such as Project Based Learning, Collaborative Learning and Case Based Learning.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	445	80	50	4	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	61	17	15	0	20
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, We at SLCS follow mentoring system for the benefits of students academic and stress related issues. The Mentoring System promises to foster a strong rapport between the students and teachers at a personal level. Each faculty member is a mentor of a group of 20 to 25 students and maintains a record for each mentee with her personal as well as academic particulars. Students with serious issues will be directed to the student counseling centre through the mentor and department head. In case of academic irregularities or negative behaviours, the parents of the concerned students are apprised personally and necessary remedial measures are taken. The mentor keeps track of the academic performance of the mentee by registering their periodic as well as semester exam marks on the basis of which students were counselled and encouraged to improve their performance. The mentor guides them to reach their aspired career goals as well. The Students Mentoring System plays an effective role to discuss, decipher and disentangle mentor's problems in a smooth manner.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1264	60	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
61	61	0	21	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mr.P.Thirunavukkara su	Assistant Professor	Ministry of Culture, South Zone Cultural Center, Thanjavur, Tamil Nadu
2018	Mr.S.Kumar	Assistant Professor	Best Motivator Award, Meenakshi Mission Hospital
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	1264	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://rlinstitutes.edu.in/department-pos-pso-cos/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://rlinstitutes.edu.in/naacpdf/SLCS-Students'-Feedback-2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
International Projects	0	NIL	0	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
NIL	0

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	2	5.75
International	Networking	1	0
International	MBA	2	0
International	Visual Communication	1	0
International	Commerce	8	4.72
International	Marine Catering Hotel Management	4	0
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	14
Animation	3
Visual Communication	9
Marine Catering and Hotel Management	13
Computer Science	2
MBA	4
No file uploaded.	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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Novel MRI Image Biomarker Segmentation Using Fuzzy Neutrosophic Confidence Region Growing Algorithm	Joe Arun Raja.P	International Journal of Applied Engineering Research	2018	0	Assistant Professor	0
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Novel MRI Image Biomarker Segmentation Using Fuzzy Neutrosophic Confidence Region Growing Algorithm	Joe Arun Raja.P	International Journal of Applied Engineering Research	2018	0	0	Assistant Professor
No file uploaded.						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	5	28	7
Presented papers	27	21	0	0
Resource persons	0	0	1	1
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Computer Science	TN-Govt -Online Forest Examinations	Perfect IT Solutions	63864
Visual Communication	Corporate Films on Ahana Hospitals	Ahana Hospitals	64000
Visual Communication	RISE Multi Cam Event Coverage	Tamil Niram	7500
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Standard of Training, Certification and Watchkeeping STCW (Students Faculty Exchange)	Marine Catering & Hotel Management students and Faculty	Students fees	14
Orientation Course for Catering Personnel OCCP (Students Faculty Exchange)	RL Institute of Nautical Sciences students and Faculty	Students fees	12
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details		
No Data Entered/Not Applicable !!!				
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200	212.15

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLCS-ILMS 2.0	Fully	2.0	2006

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
P.Joe Arun Raja	Network Security	College LMS	01/07/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	399	10	11	0	0	10	26	20	0
Added	140	0	0	0	0	0	16	40	0
Total	539	10	11	0	0	10	42	60	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
SLCS Video Center	http://rlinstitutes.edu.in/video-center/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
90	115.66	90	96.48

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Maintenance and Utilization Policy As an established policy the academic session starts from June of a calendar year to March of the subsequent year.

April and May are declared as summer vacation for the students mainly to address the maintenance work which includes civil, electrical, plumbing, carpentry and painting works. A team of Civic Service Personnel headed by a Campus Engineer carry out all the maintenance work immediately. We have also introduced a scheme called Day-to-Day audit. An electrician and a plumber are deputed under this audit to inspect and carry out maintenance work. The Department in-charges forward the Maintenance work to be done to the Principal, who forwards it to the Campus Maintenance Engineer. The campus is installed with Lightning Arresters, Surge protectors and Uninterrupted Power Systems to avoid mishaps. Power Generators are maintained periodically to provide round the clock power supply in the College and Hostel buildings. There are highly mechanized kitchen equipments, imported and indigenous, used in the Hostel mess to cater to the students and in the Marine Catering and Hotel Management Department for students Training purpose. All kitchen equipments are handled and maintained by ITI or CNC qualified operators. The computer systems are maintained by a team of Lab Assistants headed by a System Administrator. High-end systems such as HP work stations and Apple i-mac Computers are maintained by authorized service agents. The Lift and Biometric attendance Machines are maintained under Annual Maintenance Contracts. Most students and staff utilize the college bus for their commutation. The buses and vans are serviced and maintained through Authorized Service Centers. The buses are completely serviced and Fitness Certificates are obtained from the Regional Transport Authority, Government of Tamil Nadu. The Campus has a vegetable garden, a Vermicomposting farm, and a number of small gardens, which are maintained by an Agricultural Officer. Organic vegetables are supplied to Hostel Mess. All comfort rooms are well maintained and cleaned twice a day by a team of House-Keeping Staff. All Computer systems in our campus come under Cyberoam firewall protection. Anti-Virus /Anti-Malware softwares are installed and updated at specific intervals. All systems are connected with UPS to safeguard the system. Faculty and Students can borrow books only through bio-metric system. The Library has OPAC system installed in the reading hall. A stock register is maintained and updated periodically. Sports and Games materials are purchased periodically according to the needs. The Games fields are maintained properly with the help of Dozer, Bobcat machine, Weed Cutter and Roller to level the ground. To prevent fire hazards and to ensure the safety of the working environment ample Fire Extinguishers are placed with operating instructors in the campus. Once in a year, a mock-drill is practiced by the Fire and Industrial Safety Department for the whole college.

<http://rlinstitutes.edu.in/policy/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Admission Scholarship	248	2205400
Financial Support from Other Sources			
a) National	Military Scholarship	1	10000
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
Any Other	4
Any Other	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	All India karate championship	National	1	0	18812	Bharath Balaji.S

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student's council of SLCS plays the role of a catalyst in enhancing the academic and administrative aspects of the institution. The council meets once a month. The representatives from all programmes are the members of the council. They discuss the academic facilities and infrastructure facilities of the council. It functions in the name of Students Forum. The suggestions and recommendations given by the members of the council are reported to the management through the Principal. The Principal addresses the issues grievances regarding academics and non-academic activities. The student representatives of all programmes are given membership in their respective department Board of Studies. The students sit along with their Department alumni and other stakeholders in the Board of Studies and contribute their views in the curriculum development revision process. The students participate, interact and carry out various duties to maintain the roles and responsibilities of the Cells, Clubs and Committees. Students of SLCS are also members in the IQAC of the College. They also contribute to the development of IQAC by providing Students' perspective regarding all aspects of academics and all other activities. As the college always focuses on students' welfare, their representations and their suggestions are given utmost importance and they are executed as early as possible.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

1671

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practise of Decentralisation: I. Examination As an Autonomous College, the Controller of Examination (CoE) is given independent authority to conduct exams in the college. The CoE is housed in a separate block to maintain integrity and confidentiality. The CoE office houses the following: • CoE Chamber • CoE Staff Room • Strong Room • Valuation Hall Every month the CoE conducts one Examination Evaluation Committee Meeting with all the Head of the Departments (HoD's) who are the members of the committee. This meeting is conducted by the Principal, who is the Chief Controller of Examination and the Heads of the Departments share their views and suggestions to conduct Examination smoothly and successfully. The CoE conducts Internal and External Examination independently. All the internal Question Papers are set by the Internal Faculty members and the question paper are directly sent to the CoE for printing and to conduct the Internal Test. The End Semester Examinations (ESE) question papers are prepared by external examiners and the Question Papers are scrutinized before the ESE. Mostly, the results are published within 10 - 15 days from the last date of the examination after completing the valuation successfully. There is no interference or disturbance from the side of management or any other faculty member at the time of valuation or result publication. So, the integrity and confidentiality is maintained by the CoE office. II. Board of Studies (BoS) The BoS of every department is convened by the Heads of the Departments, Nominees of Madurai Kamaraj University, Industry Experts, Faculty, Alumni, Parents and Representatives from the students participate in the BoS meet for recommendations and revisions in the Syllabi to meet the industry requirements for the ensuing year. The BoS is conducted once a semester. All the members review the current syllabus and discuss with the other members before the BoS. The Board also considers the feedback given by the stakeholders and the actions taken accordingly. The BoS also decides the text and reference books to be given to the students according to the syllabus content mapping. The Board also suggests the blue print for the Question paper. III. Academic Council: The syllabus recommended by the BoS is approved by the Academic Council, which consists of University nominees, Industry Experts, Senior Academicians and all the Heads of the Departments. The modus operandi for conducting the Examinations are discussed and finalized in the presence of CoE under the Chairmanship of Principal. In this way decentralization and participative management is practiced.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> • Choice based Credit System • Introducing the process of OBE • Senior Academicians from other Colleges, University Nominees, Alumni, Parents, Students and Industrial experts are included as members in the BoS. • In order to provide industry practises to all the students of PG and UG programmes, they are encouraged to take Internship cum Project works. • To encourage industry exposure and corporate training, MBA students must undergo Practise School system twice in a week in their final year.

<p>Teaching and Learning</p>	<ul style="list-style-type: none"> • Various Teaching Learning methodologies such as Project Based Learning, Problem Based Learning and Activity Based Learning are practised to enrich the Teaching Learning process for promoting student-centric methods. • To enrich teaching learning processes, classrooms are enabled with ICT facilities. • To promote practical knowledge of the students, well-equipped and modern laboratories are facilitated. • All students are given hands-on experience in the work culture and ethics of Industry/ Institution through Internships during the final semester. • To bring about industrial exposure, students are taken for Industrial / Field Visits.
<p>Examination and Evaluation</p>	<ul style="list-style-type: none"> • To maintain the integrity of the CoE system, setting and scrutiny of Question Papers are done by the external evaluators. • Double valuation system implemented for End Semester Examinations. • To authenticate the identity of the students, Photo printed Hall Tickets and Mark Statements are provided. • To facilitate transparency, photocopies of the answer booklets and Re-evaluation system are provided. • Final year students can clear their standing arrears immediately after the end of final semester, which provide opportunities for the placement / higher studies. • Results are published online, within 15 days of the last examination date.
<p>Research and Development</p>	<ul style="list-style-type: none"> • Financial assistance is rendered for faculty members to encourage them to participate and present research articles in National / International conferences / Seminars and for completing the NPTEL courses.
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<ul style="list-style-type: none"> • Library resources are periodically updated with books, journals, magazines and e-resources. • The Library, a member of NLIST and INFLIBNET, is automated with bar coding of all books and reference materials. • OPAC system is followed in the library. • Lending and Borrowing are made available through Bio-Metric system. • All computer systems are provided with Internet facilities. • Lab Equipments, Computers, Networking devices and Marine Catering Hotel Management equipments are well-maintained by professional technicians.

	<p>Infrastructure is well established and properly maintained through the Institute's maintenance policy.</p>
Human Resource Management	<ul style="list-style-type: none"> • The College has specific policies and processes for Human Resource Management. • To upgrade the standards of academic environment, the faculty members are encouraged to participate in various Orientation, Refresher and Short Term Courses. • Medical Insurance and PF are made compulsory for all staff members as a welfare practice.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • To incorporate industry exposure in academics, industry experts are nominated as members of BoS of each department. • To emphasise the importance of industry relevance, Internship cum Projects and Industrial visits are organized to provide practical knowledge to the students. • Memorandums of Understandings (MoUs) are signed with industries and organizations to provide internship / projects and placements. They also help to enlighten students through workshop, seminars and guest lectures. • To promote Entrepreneurship, an Entrepreneurship Development Cell (EDC) has been established. • Students take up part-time jobs to gain domain-based exposure and knowledge.
Admission of Students	<ul style="list-style-type: none"> • Admission notifications are published in printed media, websites and Social Networking Sites. • Online applications are available and the processing fee can be paid digitally. All the college information is also available in the college website. • Prospectuses cum applications are available in the college office also. • To create awareness of our unique job-oriented programmes, Career Counselling programmes are organized in Schools and Colleges located in and around Madurai. • Dinamalar - Vazhikatti (A premier Education Expo.) plays a vital role in the Admission, wherein HoDs are invited to create awareness about their programmes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	To encourage India's Digital initiatives, the entire account transactions of the college are done online through NEFT and Net-Banking

transactions. The entire academic and administrative process is managed by Subbalakshmi Lakshmipathy College of Science-Management Information System (SLCS-MIS) for facilitating e-Governance. Bio-metric system is implemented for monitoring the attendance of teaching and non-teaching staff. CCTV surveillance cameras are installed in several places in the campus to monitor the activities

Administration

Staff Management System This module allows the employee of the organization to check their attendance details, to view their pay slip and available leave. Through this module the staff can apply for compensatory off, permission and request. This module allows the staff to view their profile details, on duty status details. Academic Administrative Audit Internal Academic Audits are performed by the IQAC team of the college and External Academic Audit and Administrative Audit is performed by external NAAC Auditors / Assessors, during the Year 2018 - 19.

Finance and Accounts

Canteen Payment System The canteen payment system for the staff and students are made through Bio-metric system. Staff can view their monthly consumption details, which will be deducted from their salary. Subbalakshmi Lakshmipathy Foundation (SLF) module The entire financial transactions are done using SLF module (developed by SLF Software programmers). All matters relating to staff salary is also accounted using the same software. The Payroll module collects the data from biometric system for payment of salary. All the modules are inter-related and the CoE module ensures confidentiality.

Student Admission and Support

Student admission, fees collection and accounting entries are done online. Bulk SMS facility is used to intimate day-to-day students attendance, dates of Parents- Teachers Association (PTA) meetings, exam schedules and results and special events. There is a KIOSK system and MobileApp for students, where they can access information related to their attendance, fees, examination schedule and results by using their Radio Frequency Identification (RFID) enabled ID card. The Integrated Library Management

	System (ILMS) helps to verify the stocks of the library and maintain the Ledger. All Borrowing Lending is done through bio-metric system.
Examination	Assignment and internal marks are uploaded directly through online system managed by CoE office. The module is programmed in such a way to manage curriculum, attendance, conduct of formative and summative examinations, valuation and evaluation of attainment of POs, PSOs and COs. To motivate the students to take up online competitive examinations, CoE organizes Computer Based Tests for the Part-IV courses.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
20	20	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
i) Medical Insurance for teaching staff and their families. ii) Driving training at Subsidized rates iii) Gymnasium training at subsidized rates vi) Swimming coaching at subsidized rates v) Separate Canteen Facility. vi) College Bus at subsidized rates vii) Provident Fund viii) Gratuity Fund ix) 24X7 Ambulance Facilities. x) Staff Quarters at subsidized rates xi) Education Concession to the children of the staff xii) R.O. Water facility supplying Hot / Normal / Cold water xiii) Interest free Loans xiv) Medical awareness programmes	i) Medical Insurance for teaching staff and their families. ii) Driving training at Subsidized rates iii) Separate Canteen Facility. iv) College Bus at subsidized rates v) Provident Fund vi) Gratuity Fund vii) 24X7 Ambulance Facilities. viii) Staff Quarters at subsidized rates ix) Education Concession to the children of the staff x) R.O. Water facility supplying Hot / Normal / Cold water xi) Interest free Loans xii) Medical awareness programmes xiii) Food allowance for the House keeping staff, Bus crew and Security staff.	i) Group Medical Insurance ii) Gymnasium training at subsidized rates iii) Separate Canteen Facility. iv) College Bus at subsidized rates v) Swimming coaching at subsidized rates vi) 24X7 Ambulance Facilities. vii) R.O. Water facility supplying Hot / Normal / Cold water viii) Medical awareness programmes. ix) Common room for boys and girls x) Medical Room xi) Sanitary napkin-vending machine xii) Sanitary napkin-Incinerator

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal and external audits are conducted regularly. The External Audit is done by Chartered Accountant R. Rudhrakumar (ICAI Membership No. 19444), Chennai and the Internal Audit is done by Chartered Accountant S. Ramamoorthy (ICAI Membership No.200/24552), Madurai. All their reports state that they have obtained complete information and explanation to the best of their knowledge and belief for the purpose of auditing. Proper books of accounts are maintained and statutory audit has been completed for the financial year ending March 31st 2019.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr.M.G.Sethu raman, Professor of	Yes	IQAC

		Chemistry, Gandhigram Rural University, Gandhigram.		
Administrative	Yes	Dr. Meena, Former VC, Bharathidasan University, Trichy	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- The institution conducts PTA meeting every semester. During the meeting, mentors and Department heads have a one-to-one conversation with each parent and discuss the students' progression.
- Feedback is taken from the parents on the various aspects of the College at the PTA meeting.
- Meetings are arranged with parents whenever there is a disciplinary actions and their wards are counseled.
- Only after consent of the parents, students are allowed to go on Industrial visits and do their Projects/ Internship.

6.5.3 – Development programmes for support staff (at least three)

- Dossiers are provided to orient the newly appointed staffs and to get accustomed to Institute practices.
- Training Programmes are organized for Computer lab assistants to maintain the hardware and software.
- Training Programmes are organized for Visual Communication Lab Assistants to maintain the audio and video equipments.
- Awareness Programmes for a healthy life are conducted on regular basis.
- Training on Basic English Communication is rendered.
- Demonstrations on Usage of Fire extinguishers
- Personal Hygiene Programmes are conducted by the staff of MCHM for canteen and mess staff
- Traffic Rules Awareness Programmes for drivers and conductors

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- To promote MOOCs courses, the students and staff are encouraged to take up SWAYAM-NPTEL online courses.
- The Curriculum of Visual Communication and Animation is revised to meet Industry requirements.
- Many MoUs have been signed to promote Industry - Institute collaboration, through which many Internships/ Projects/ Industrial Visits are organized for the students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women are good managers	02/08/2018	02/08/2018	78	0
Yoga for Women	01/11/2018	01/11/2018	42	0
Need for women entrepreneur	10/01/2019	10/01/2019	34	0
Safety apps on Android	19/02/2019	19/02/2019	65	21
Women's day celebrations	09/03/2019	09/03/2019	74	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The institution adopts environmental friendly practices and takes necessary action to promote interest and awareness among the students to keep the campus clean and green. The institution has taken initiatives to make the campus eco friendly by following various measures such as Energy Conservation, Rain Water Harvesting, Renewable Energy and saving and reducing electricity consumption by 15 by using LED bulbs. Every department is given guidelines regarding minimum usage of paper and awareness has been created to ban the usage of plastic cups and polythene bags in the College premises, with the objective of creating awareness on the ecological damage caused particularly by plastic goods. The NSS Unit and the Departments regularly 50 saplings planted to make the environment greener and to enrich the splendour of the College. The Institute has a Sewage Treatment Plant (STP) and an Effluent Treatment Plant (ETP). The STP recycles waste water which is used for toilet flushing and agricultural purposes. College buses and vans are regularly cleaned and maintained. The ETP recycles greased water which is reused for vehicle washing.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Principal, Faculty, Non Teaching Staff, Technical Staff, Students	01/06/2018	All the departments, Library and Controller of Examination were issued with one copy of the code of conduct. The same information was published in the website. The freshers were intimated with the web link to refer this code of conduct. The Library rules, Laboratory rules, Convocation and Examination rules were published in the Hand Book

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga day	21/06/2018	21/06/2018	257
Independence Day	15/08/2018	15/08/2018	348
Teachers Day	05/09/2018	05/09/2018	210
Gandhi Jeyanthi	01/10/2018	01/10/2018	112
Republic Day	26/01/2019	26/01/2019	402
Bharathiyar Birthday Celebration	11/12/2018	11/12/2018	204
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. To ensure greenery in the campus, Students and Staff members are encouraged to plant and maintain tree saplings. The College is marching towards Plastic free campus. 2. Rain Water Harvesting implemented in the College and Hostel buildings are periodically serviced, to ensure maximum utilization of nature's gift. 3. Effluent Treatment Plant (ETP) has been installed to recycle greased water and reused for vehicle cleaning. 4. All the Departments of the college, Controller of Examination Office, and Laboratories are well connected with a good and efficient LAN network. Hence all the inter office correspondence are done through email. The College is working towards a paperless office. 5. Sewage Treatment Plant (STP) recycles waste water which is also used for flushing toilets and agricultural purposes. The STP is periodically upgraded and maintained.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-I 1. **TITLE OF THE PRACTICE:** EXPERIENTIAL LEARNING - INTERNSHIP 2. **OBJECTIVE OF THE PRACTICE:** The vision of the college is "To offer world class job oriented courses to the stakeholders" and based on this the Governing Body has decided to give hands-on training to all students during the course of the study, especially, in the last semester. 3. **THE CONTEXT:** Students are sent to

various organizations depending upon their interested domains. Every Department contacts organizations related to the programme and the Heads discuss the modalities of sending students to the organizations for their internships. MoUs are signed with various companies to provide Internships for the students. 4.

THE PRACTICE: Final year Students have to take up mandatory internship for their entire semester. The students who go for internship must maintain a work diary which is acknowledged by the employer and the institution. Finally, after completing the internship, students submit their project reports and attend viva-voce in the college. 5. EVIDENCE OF SUCCESS: Our college facilitates opportunities for the students to do their internship. This internship helps the students to have a competitive edge in the job market. Most of our students

find employment in the company that they intern due to the superlative performance. Many of our students are also paid a Stipend while Interning. Of the 169 students who were placed, 63 students were placed in the company they interned. This is almost a 40 conversion. 6. PROBLEMS ENCOUNTERED AND RESOURCES

REQUIRED: Since most of our programmes are unique, students find it difficult in selecting organizations and hotels based on their interested domains for doing their internships in Madurai. Banks and Insurance Companies do not allow the students to do regular work and hence students visiting such organizations lack in work exposure. Many students who intern in cities find it economically taxing, as some companies do not provide a Stipend. BEST PRACTICE-II 1. TITLE

OF THE PRACTICE: ACTIVITY BASED LEARNING - VALUE ADDED COURSES 2. OBJECTIVE OF THE PRACTICE: Value Added Courses make students familiar with all the modern and updated concepts of the industry and enhances their chances of acquiring

lucrative careers. 3. THE CONTEXT: The Value Added Course has its uniqueness in the context of Indian higher education. Altogether, there are 31 Value Added

Courses, inclusive of International Certification Courses. The Value Added Courses are conducted for 30 to 60 hours in a semester. They help to play an important role in the development of the students overall personality, thereby enhancing their career prospects. 4. THE PRACTICE: The college takes steps to find out the current needs in the industry and signs MoUs to teach such Value

Added Courses. 5. EVIDENCE OF SUCCESS: Nationally and Internationally recognized certificates are awarded to the students after the successful completion of the course. The student possesses a minimum of 2 certificates before completing his / her degree program. This has helped 169 students to get

placement. 6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: VACs are offered to students in addition to the regular curricula prescribed in the syllabus. Since most of our programmes are unique, finding Subject Experts is difficult and they have to be invited from outside Madurai causing a great financial burden. This, also, causes logistical problems such as balancing regular academics with

VAC, allotting slots at a stretch for training, conducting internals and industrial visits. Some of the VACs are not affordable to the students due to high examination fees.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://rlinstitutes.edu.in/naacpdf/7.2Best-Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

JOB ORIENTED PROGRAMMES The College Vision statement is "To offer world class job oriented programmes with an ethical focus for the benefit of all stakeholders". Based on the College Vision, the Management has started this College in the year 1994, to offer only job oriented courses. The founder of this College had Vision to provide only job oriented programmes so that the youth of this country will get benefitted and lead quality life. The programmes

offered by the Institution are very unique, in terms of, syllabi, content and course structure. These programmes are not offered in many of the Institutions in India. This is the distinctive feature of our college and we prove this by carrying out the following, 1. The curriculum is designed by the members of the Board of studies (BoS), which includes eminent Industry Expert,. These industry experts fine-tune the curriculum to meet industry requirements and enable the students to become employable. Outcome Based Education (OBE) has been implemented to facilitate the easy transition of the students into professionals. 2. The college offers VAC to all the students to ensure their employability. The college helps them to acquire at least one VAC certificate, which includes International certification such as, CCNA, MCSE, MTA, Comptia, and Networking. 3. The Campus Recruitment Training (CRT) is part of the curriculum and it is provided for all Second and Third year students. The training includes communication, verbal, quantitative Aptitude, Soft skills, Group Discussions and Interview sessions to ensure that students are placed. We have trained / certified faculties who are specialized in providing CRT. 4. The final year students are sent for internships in their respective fields in the final semesters. This type of internship is not followed in many institutions in India. The Animation and Viscom students go to Metro cities for their study as Animation facilities like VFX, film shooting, editing facilities, which are not available in Madurai. The students who go for internship must maintain a work diary which is acknowledged by the employer and the institution. 5. The MBA students are given training through an innovative concept called Practice School System, in addition to internship. Under Practice School System the students are sent to various organizations for hands-on training twice a week, during their second year. 6. Driving skills is essential for everybody in their day-to-day life. Hence the college provides two life skills training-Driving and Swimming to all the students. The college has a semi Olympic size swimming pool and in-house driving school approved by RTO. During the year, 142 students have got their permanent driving license. This training ensures that the student acquires his / her driving license and becomes adept in swimming while pursuing his/her programme, itself. All the above practices improve the employability and in turn provide better living. To summarize, the main thrust of the institution is to offer job oriented courses at affordable cost and uplift youth of the country to lead disciplined, successful and a happy life.

Provide the weblink of the institution

<http://rlinstitutes.edu.in/naacpdf/7.3Institutional-Distiveness.pdf>

8.Future Plans of Actions for Next Academic Year

CURRICULAR ASPECTS • To incorporate the MOOCs for Credit Transfer in all the Programmes. • To reform the Curriculum to align with the OBE standards. **TEACHING LEARNING PROCESS** • To adopt innovative teaching-learning methods such as Think-Pair-Share, Active Learning methods and Problem Based Learning in all the Programmes. • To organize more number of students and faculty Exchange programmes with Institutes in State and National levels. • To avail e-resources and ensure the effective utilization of the library resources. • To increase the number of Industrial Visits for students per semester. • To create more self-sustained E-Content by utilizing our in-house facilities such as Video Centre and Lecture Capturing System (LCS). **RESEARCH, INNOVATION and EXTENSION** • To provide platforms to the Faculty to publish research articles in Scopus indexed and UGC approved journals. • To sign MoU's with Research Agencies to enable the publication of books authored / co-authored by the faculty members. • To establish more startup companies and to collaborate with other institutions / organizations / industries for promoting student- industry interaction • To provide consultancy and personal counseling on diet patterns and health issues to female students of neighboring institutions and communities. • To encourage female students, besides male students, to become entrepreneurs and also to motivate female staff to become

women scientists. • To assist the Local Bodies and the adopted villages and communities in the implementation of various Government schemes through Service Forums. • To encourage and motivate the Faculty to take up Minor Research projects by providing SEED Money from the College Management. • To conduct outreach programmes for rural folk to teach the basics of Hindi. INFRASTRUCTURE • To enhance the functionalities of the existing Learning Management System (LMS) by providing Quiz/Assignments in the formative assessment of Evaluation Processes. • To encourage the usage of Renewable/Alternative energy by establishing a Solar Plant. • To build a state-of-the-art multi-purpose indoor Auditorium. STUDENT SUPPORT and PROGRESSION • To sign MoUs with reputed training centres to provide training for all Competitive Examinations and Eligibility Tests. • To collaborate with esteemed institutes to provide training and certifications in English communication at our college. GOVERNANCE • To coordinate e-governance system with contemporary technology. • To introduce a standardized mechanism for reporting to IQAC. • To enrich the existing functionalities of the SLCS-MIS. • To tap the opportunities form NDL/NAD for automating the CoE process. INSTITUTIONAL VALUES and BEST PRACTICE • To organize more Professional Development Programmes for Faculty members and Administrative Development Programmes for Support staff. • To conduct rallies and street plays for gender sensitization among students. • To develop short films to create awareness in nearby communities on Anti-ragging, Sexual-harassment, Child-Abuse, Illiteracy, Computer Literacy and Women Safety. • To set up a model eco-park. • To observe more national and international days and in turn make the students aware of them. • To increase quality initiatives and best practices in order to groom the overall personality of the students.